

Northborough Parish Council

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Northborough Village Hall, Cromwell Close, Northborough, PE6 9DP

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Minutes of a Meeting of the Burials Committee held on **Monday 30th June 2025** from **6.30pm** in the Cromwell Suite, Northborough Village Hall, Cromwell Close, Northborough, PE6 9DP.

MEMBERS PRESENT: Margaret Sleet (Chair), Cllr Thomas, Cllr John Dadge and Cllr Stephen Parker-Brown.

IN ATTENDANCE: Clerk Elinor Beesley.

PUBLIC FORUM: There were no members of the public present.

BC25.14 **APOLOGIES FOR ABSENCE:** None.

BC25.15 **MINUTES OF THE PREVIOUS MEETING** held on Monday 31st March 2025 were **resolved** to approve the minutes as a true record, and they were signed by the Chair.

BC25.16 **DECLARATIONS OF INTEREST:** Margaret Sleet declared an interest in Item BC25.6.

BC25.17 CLERK'S REPORT:

17.1 On recent burials activity: Two ashes interments in the green burials area.

17.2 On Grants of Exclusive Right of Burial that have been issued on a renewal basis: historic records are incomplete. **ACTION – Chair and Clerk** to arrange meeting to discuss the renewals records.

BC25.18 REPORTS FROM CHAIR AND COMMITTEE MEMBERS:

a) Cllr Parker-Brown reported that birds are sitting on the gazebo and causing a mess on the ground.

b) The centre hedge is overgrown and nettles are present. **ACTION – Clerk** to ask the handman to address.

BC25.19 **PLOT RENEWALS:** It was agreed that no decision can be made on renewals going forward until the historic records are as complete as possible.

BC25.20 MEMBERS REVIEWED OUTSTANDING MAINTENANCE AND COMMITTEE MEMBERS' ACTIONS:

a) Memorial safety test: Cllr Dadge and The Chair agreed a date to carry out the test.

BC25.21 **TO IDENTIFY ADDITIONAL MAINTENANCE OR ADMINISTRATIVE REQUIREMENTS:** None.

BC25.22 FINANCE:

22.1 Members noted the financial position against budget for the Burial Grounds for year 2025/26 to 31st May 2025.

22.2 Members agreed recommendations for expenditure and/or projects to be taken to full Council:

a) Bird deterrent strips for the top of the gazebo.

b) Green paint and brushes for re-painting the shed door.

BC25.23 **DATE OF NEXT MEETING:** The date of the next meeting was confirmed as Monday 27th October 2025.

There being no further business the meeting closed at 6.45pm.

Approved as a true record of the meeting:  Chair, 27th October 2025.