

Northborough Parish Council

www.northborough-pc.gov.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

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Minutes of a Meeting of Northborough Parish Council held on Wednesday 11th January 2023 starting at 7.00pm, at Northborough Village Hall.

MEMBERS PRESENT: Councillors John Dadge (Chair), Malcolm Spinks (Vice Chair), Tracy Thomas, Graham Fowkes, Mark Malcolm, Robert Chiva

IN ATTENDANCE: Clerk Elinor Beesley

APOLOGIES FOR ABSENCE: Councillor Brian Spriggs (ill health)

PUBLIC FORUM: None.

23.01 MINUTES OF THE PREVIOUS MEETING, held on 7th December 2022, were approved, and signed as a true record by the Chair.

23.02 COUNCILLOR VACANCIES: No applications received, carried forward.

23.03 DECLARATIONS OF INTEREST: No declarations of interest were received.

23.04 REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None

23.05 GOVERNANCE

05.1 The following purchases made by the Clerk under delegated powers were noted:

- a) Councillor training, £75.00
- b) Shrubs (Green Burial area, Cllr Dadge expenses), £59.92
- c) Food and drink (Christmas light switch, Cllr Dadge expenses) £100.98
- d) Lloyds Bank PLC, £278.52. *It was noted that this entry was an error; invoices paid with the Lloyds bank credit card are noted individually.*

23.06 PLANNING: None received at the date of publication.

23.07 FINANCE:

07.1 The Finance report for period ending 31st December 2022 was noted. *Clerk confirmed that month by month expenditure will continue to be made available for NPC to consider prior to each meeting.*

07.2 The attached schedule of receipts and payments was approved.

23.08 REPORTS FROM COUNCILLORS AND CLERK:

08.1 Reports for Councillors on actions outstanding.

- a) Cllr Dadge and Cllr Malcolm reported they had met with representatives of Northborough Community Association to discuss the latest draft of the Village Hall lease. It was noted that one of the appended sketches is not in the prescribed format required by Land Registry. **ACTION – Cllr Chiva** to arrange for the sketch to be produced in the correct format. **ACTION – Cllr Dadge and Cllr Malcolm** to annotate a copy of the lease for review by NCA and arrange a final meeting between representatives of NPC and NCA.
- b) Cllr Thomas reported that 'Save our St Andrews' is organising a 'Fanfare for Elizabeth Cromwell' event for September 2023. As part of the event there will be a re-

enactment by The Sealed Knot; it is anticipated that the playing field will be required, and NPC await an official request. Cllr Thomas will be attending a meeting with Save our St Andrews on Sunday 15th January 2023 and will update the Council at February's meeting.

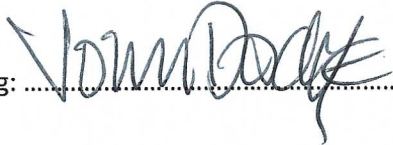
- c) Cllr Fowkes presented a sketch of the Cemetery gates he had produced in order for quotes to be obtained for replacement gates. **ACTION – Cllr Fowkes** and Cllr Dadge to ask two contractors they know of if they would like to produce a quote and send it to the Clerk; Clerk to obtain a third quote.
- d) Cllr Spinks reported Archie Tarver had gained a Scout badge for watering the village planter on Deeping St James Road and will continue to water the planter. NPC recognised his efforts. **ACTION – Cllr Spinks** to write an article for the Village Tribune, on behalf of NPC, to recognise Archie's efforts and encourage other young people to 'adopt a planter'. It was noted that the village planters need replanting. **ACTION – Cllr Dadge** to decide on what plants are required.
- e) Cllr Spinks reported that he had contacted a number of Parish Councils to enquire as to where they purchased their speeding signs. **ACTION – Cllr Spinks** to continue looking into speeding sign options; Clerk to do the same.
- f) Cllr Dadge reported that he had met with Mike Horne of PECT to give him a thank you gift on behalf of NPC for all the work he has done for the village. Cllr Dadge reminded the Council that PECT will be holding a meeting in January 2023 to discuss the organisation's re-structure; it was decided that Cllr Chiva will attend as a representative of NPC.
- g) The Clerk reported that the handover from the previous Clerk is progressing well and is almost complete. The Clerk met with contractor Richard Harding and will be meeting with him quarterly in addition to paying site visits when any significant work is undertaken.

23.09 CORRESPONDANCE RECEIVED:

- 09.1 A request from a Ukrainian family seeking assistance in finding new host family after their initial 6 month stay ends was considered. It was decided, pending the family's approval, that their request is added to the NPC website and Facebook page to help publicise it. **ACTION – Cllr Dadge** to forward letter to Clerk for publication.

23.010 **DATE OF THE NEXT MEETING** was confirmed as **Wednesday 8th February 2023.**

There being no further business the Meeting closed at 8.13pm.

Approved as a true record of the meeting:  Chair, 8th February 2023

Abbreviations used in this Agenda:

NCA – Northborough Community Association

NPC – Northborough Parish Council

PECT – Peterborough Environment City Trust