

NORTHBOROUGH PARISH COUNCIL

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE5 9DP.

Clerk: Robin Morrison
clerk@northboroughpc.co.uk
Tel: 07944 054546

Minutes of a Meeting of Northborough Parish Council held on Wednesday 14 February 2018 at 7pm in Northborough Village Hall.

194/17 TO NOTE THOSE PRESENT

Chair: John Dadge, Vice-Chair: Malcolm Spinks,
Councillors: Robert Chiva, Brian Spriggs, Emma Watts.
No Members of the Public.

195/17 TO NOTE APOLOGIES FOR ABSENCE

Terry Palmer.

196/17 DECLARATIONS OF INTEREST

None.

197/17 MINUTES OF PREVIOUS MEETINGS

To Approve as a correct record, Minutes of Council Meetings held on 3 and 10 January 2018.
Agreed and Signed by the Chair.

198/17 PUBLIC PARTICIPATION

None.

199/17 POLICE

1. Rural Crime Report. No crime reported in the Parish.
2. Relunched Website and improved crime reporting tools.

Noted.

200/17 PLANNING

To Note the following applications.

1. 18/00179/CTR, 42A, Church Street, Tree Works.
2. 18/00102/HHFUL, 19 Castle Drive, Rear Single Storey Extension.
3. 18/00026/HHFUL, 76 Lincoln Road, Rear Single Storey Extension.
4. 18/00193/HHFUL, 60 Lincoln Road, Rear Single Storey Extension.
5. 17/01977/HHFUL, 49 Church Street, Rear Single Storey Extension and Rear Dormer.

It was Agreed there were no objections to these applications.

201/17 NEIGHBOURHOOD PLAN

Carried over to next meeting.

202/17

CORRESPONDENCE RECEIVED

1. PCC Street Lighting Project, it was Noted that the City-wide program of changing lights to an LED system will take place over the next 2 years.
2. Local Resident, regarding dog mess on footpaths. It was Confirmed that the Parish Council is aware of the problem and monitoring events. However, the responsibility for these matters is the City Council's and it is recommended that residents report concerns to: Clair George, Prevention Enforcement Service Manager, 01733 453576, clair.george@peterborough.gov.uk.

203/17

FOOTPATH FORUM

Carried over to next meeting.

204/17

PLAY AREA

205/17

DEFIBRILLATORS

206/17

PLAYING FIELD

It was Agreed to only make comments on these items under the new Village Matters section when issues of concern arise.

207/17

TREE WORK

Carried over to next meeting.

208/17

DATA PROTECTION

Update on new legislation is not possible until the new regulations have been announced. The Clerk is attending a training course on 15 March.

209/17

MATTERS FOR INFORMATION

1. To Note action taken by the Clerk between Meetings.
 - a. Meetings with potential Grounds Maintenance contractors.
 - b. Updating Grounds Maintenance contract documents.
 - c. Creation of new Monthly Financial Report.
2. To Note comments from Councillors regarding the Village.
None.
3. To Agree items to be brought forward to the next Meeting.
 - a. Asset Register review.
 - b. Insurance review.
 - c. Policies and Regulations.
 - d. Tree maintenance review.

210/17

PARISH COUNCIL GRANTS TO LOCAL GROUPS

It was Agreed that the Clerk utilise sample forms provided by the Chair to make Northborough specific stationery.

211/17

OUTDOOR ADULT FITNESS/EXERCISE EQUIPMENT & GRANT APPLICATIONS

It was Noted that the Clerk was compiling applications for grant funding to WREN, Sport England and the Big Lottery Fund. Draft documents would be sent to Councillors for approval before submission.

212/17

WILDLIFE PROJECT FUNDING

Carried over to next Meeting.

VSP

- 213/17 CAR PARK REPAIR**
1. The Chair stated that he would obtain quotes for the repair of the car park surface for the next meeting.
 2. It was Agreed that the estimate from Jason Spriggs Builders, for £280.00 + Vat, was acceptable and that work should commence to resite some bollards.
- 214/17 GROUNDS MAINTENANCE CONTRACT**
- It was Agreed to appoint Richard Harding as the new Grounds Maintenance Contractor for the period 1 April 2018 to 31 March 2020.
- 215/17 VILLAGE HALL**
- Report about proposed changes to the lease, carried over to next Meeting.
- 216/17 PARISH COUNCIL/VILLAGE HALL COMMITTEE, PROPOSED JOINT COFFEE MORNING 17 MARCH.**
- Event confirmed, start time 10.00.
- 217/17 FOOTBALL CLUB TERMS AND CONDITIONS**
- It was Agreed to invite the Club to a meeting with Councillors in the Village Hall at 6.30pm on 7 March or, in the Packhorse Public House at 7.30pm on 5 March. The Clerk to investigate possible rules for use of the Playing Field.
- 218/17 FOOTPATH AT REAR OF CLARE ROAD AND CHURCH VIEW – CLOSURE OR MAINTENANCE**
- Report by Terry Palmer. Due to Terry's absence the report was carried over to the next Meeting.
- 219/17 SPEEDWATCH**
- Carried over to next Meeting.
- 220/17 DOGS NUISANCE AT NINE BRIDGES**
- It was Noted that the dogs are now under control.
- 221/17 PCC LOCAL PLAN**
- It was Agreed that the Chair will issue a response.
- 222/17 FINANCE**
1. Financial Report. Approved and Signed.
 2. To Note money received during January.

NS&I Bond Interest	£9.34
Business Instant Account Interest	£0.22
Co-op Funeral Directors – Internment	£275.00

 Noted.

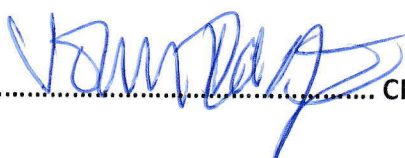
3. To Agree items for Payment.

a. Wages and Expenses,	£900.02
b. Hmrc, Tax,	£147.85
c. Slcc, Membership Subscription	£147.00
d. Clerk, Microsoft Office Software	£113.76
e. Clerk, ACR Computers, Laptop Repair	£135.00
f. PCC, Recreation Grounds Maintenance	£4,792.80
g. MG Landscapes, Grounds Maintenance	£651.30
h. 23cc, Email Accounts Maintenance	£60.00
i. Bespoak Ltd, New Church Gate	£1,260.00

It was Agreed to make the payments.

DATE OF NEXT MEETING 7 MARCH 2018 AT 7.00PM IN THE VILLAGE HALL.

MEETING CLOSED AT 9.30PM.

THIS IS A TRUE RECORD OF THE MEETING.......... CHAIR 7 March 2018.