



NORTHBOROUGH PARISH COUNCIL

www.northboroughpc.co.uk

Clerk: Robin Morrison

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Minutes of a Meeting of Northborough Parish Council
held on Wednesday 10 January 2018 at 7pm in Northborough Village Hall.

TO NOTE THOSE PRESENT:

Chairman: John Dadge, Vice-Chairman: Malcolm Spinks,
Councillors: Robert Chiva, Terry Palmer, Brian Spriggs, Emma Watts.
2 Members of the Public.

175/17 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

None.

176/17 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

None.

177/17 CO-OPTION

To consider the following applications for co-option on to the Parish Council

None.

178/17 PUBLIC PARTICIPATION

A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

On 16/12/17 a member of the public fell and hurt themselves and broke their spectacles, when walking from the car park to Village Hall but they were not on the footpath. It has been entered into the Village Hall accident book, although there has been no complaint.

179/17 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 8 November 2017 and 13 December 2017.

Agreed and signed by the Chairman.

180/17 FOOTPATH FORUM

To receive verbal update from Northern Footpaths Forum representative regarding the proposed new Welland Bridge and the current state of Village footpaths

No attendee or report received.

181/17 POLICE REPORT

To receive the November report from the Crime Reduction Officer on matters affecting the village.

No attendee or report received.

- 182/17 PLANNING**
To note the following planning applications:
17/02310/FUL, 40 Church Street, Northborough, PE6 9BN,
Demolition of existing dwelling and erection of one new dwelling and detached garage – resubmission.
It was agreed that John Dadge and Robert Chiva would visit the site and send a report to the Clerk for submission to PCC.
- 183/17 NEIGHBOURHOOD PLAN**
To receive a verbal update from the Chairman.
Carried forward to February Meeting.
- 184/17 PLAY AREA**
To receive verbal update report on current state from Malcolm Spinks.
No problems have been observed or reported. The area and equipment are inspected by PCC. It was agreed that the Clerk would request that a report be sent to the Council after each inspection.
Contact at PCC is James Collinridge.
- 185/17 DEFIBRILLATORS**
To receive verbal report on installation and operation from Malcolm Spinks.
Inspected and tested, both Defibrillators working correctly.
- 186/17 POLICIES AND PROCEDURES**
To receive verbal report from the Clerk on current situation with adopted policies and agree timeframe for forward adoption of those outstanding.
It was noted that the Clerk would have existing and any new policies ready for inspection by Councillors by March, for signing off at the Annual Meeting.
- 187/17 PLAYING FIELD IMPROVMENTS**
To consider what improvements should be undertaken to the area of the playing field adjacent to the village hall.
Carried forward to February Meeting.
- 187/17 CONCRETE BLOCK OUTSIDE MANOR**
To receive a verbal report from Rob Chiva and consider what actions the Parish Council can take to improve the situation.
It was noted that the block has been painted white by PCC. It was agreed that the position of the block was unsuitable. Clerk to write to PCC and suggest possible improvements to the area.
- 188/17 BANK RECONCILIATION**
To receive Bank Reconciliation up to 20 November.
It was noted that the Reconciliation showed a difference of £153 and the Clerk stated that a full accounts examination would reveal the discrepancy before the February Meeting.
- 189/17 BUDGET REPORT**
To receive Budget Report up to 30 November.
Carried forward to February Meeting.



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190/17 **ORDERS FOR PAYMENT -**

To note and agree the schedule of payments. Agreed.

- i. Wallbanger Ltd, Clerking Services, £864.60.
- ii. Wages, £235.68.
- iii. A. Benfield, Clerk's Expenses, £12.24.
- iv. Wave, Cemetery Water Bill 22/09/17-21/12/17, £13.32.

191/17 **MATTERS FOR INFORMATION -**

- i. To note action undertaken by the Clerk between meetings.
Report regarding, Council Laptop, Email difficulties. Steps taken to rectify problems, including Laptop service, email resetting and purchase of MS Office (includes Outlook)
- ii. To receive comments from Councillors regarding matters affecting the village.
Village Litter Pick to be organised in the spring and shall be advertised to residents.
- iii. To agree items to be brought forward to next meeting for further consideration.
It was agreed to ask the Football Club for their fixtures list and invite them to a meeting to discuss use of the field and parking. The Clerk is to contact the Club via Rob Hammond and to create a contract/terms and conditions. Carried forward to February Meeting.
- iv. Footpath at rear of Clare Road and Church View:
Terry Palmer agreed to contact PCC to discuss closure or maintenance.
- v. Speedwatch: Rob Chiva agreed to contact the organiser and confirm the Village's interest.
- vi. Reports of dogs running loose at Nine Bridges and incidents that have been reported to the police.
- vii. PCC Local Plan, it was noted that Northborough is not included in the provision for new housing. February Agenda to discuss response to PCC.

192/17

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

193/17

VILLAGE HALL LEASE USE AND CORPORATE USE OF PLAYING FIELD

To receive a verbal update on informal discussions with Village Hall Committee and meeting with the Football Club.

A meeting is planned with the Committee and will be reported on at February Meeting.

194/17

**PUBLIC BODIES (ADMISSION TO
MEETINGS) ACT 1960 RE-ADMITTANCE
OF
THE PRESS AND THE PUBLIC**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Meeting closed at 8.16pm.

This is a true record of the Meeting..... John Dadge,
Chairman

A handwritten signature in black ink, appearing to read 'John Dadge', is written over the dotted line of the signature line.