

NORTHBOROUGH PARISH COUNCIL

www.northboroughpc.co.uk

Village Hall, Cromwell Close, Northborough, Peterborough, PE5 9DP.

Clerk: Robin Morrison
clerk@northboroughpc.co.uk
Tel: 07944 054546

Minutes of a Meeting of Northborough Parish Council held on Wednesday 7 March 2018 at 7pm in Northborough Village Hall.

- 223/18 TO NOTE THOSE PRESENT**
Chair: John Dadge, Vice-Chair: Malcolm Spinks,
Councillors: Brian Spriggs, Emma Watts.
No Members of the Public.
- 224/18 TO NOTE APOLOGIES FOR ABSENCE**
Rob Chiva.
- 225/18 DECLARATIONS OF INTEREST**
None.
- 226/18 MINUTES OF PREVIOUS MEETINGS**
To Approve as a correct record, Minutes of Council Meetings held on 14 February 2018.
Agreed and Signed by the Chair.
- 227/18 PUBLIC PARTICIPATION**
None.
- 228/18 POLICE**
1. Rural Crime Report. One crime reported in the Parish.
Noted.
- 229/18 PLANNING**
To Note the following applications.
1. 17/01977/HHFUL, Single storey rear extension and rear dormer.
Permitted.
2. PCC, Supplementary Planning Document. John Dadge to respond to any points found to be relevant.
- 230/18 NEIGHBOURHOOD PLAN**
Working Group meeting on 14/03/18, a report will be made at the April meeting.

JSB

231/18

CORRESPONDENCE RECEIVED

1. Dial-a-ride, PCC to take over operation of service.
2. Parish Council Liaison, meeting date.
3. Capalc, Extraordinary meeting.
4. A47, Roadworks and closures.
5. Nalc, Funding bulletin.

232/18

FOOTPATH FORUM

Carried over to next meeting.

233/18

TREE WORK

To consider any further work to the Council's trees.

It was Agreed to ask JJ Tree & Landscape Services Ltd to provide a quote to review their previous survey and make recommendations for ongoing management. It was also Agreed to contact PCC and discern ownership of trees in the Parish. Action – Clerk.

234/18

INSURANCE

Review of Policy and Requirements.

It was Agreed to update asset replacement values in line with the Asset Register and seek quotations for Insurance renewal in May. Action - Clerk.

235/18

ASSET REGISTER

Review of assets and values.

Revised list compiled and to be circulated to Council in time for the next meeting. Action – Clerk.

236/18

POLICIES AND REGULATIONS

Review of Council documents.

It was noted that a full set of Regulatory Documents had been compiled and checked ready for inclusion on the Council Website. Action – Malcolm Spinks/Clerk.

237/18

VILLAGE MATTERS

1. To Agree Dog Fouling Notice. Agreed.
2. To Note any actions since last Meeting. Report on work by Clerk.
3. To Note any reports by Councillors. Defibrillator by Malcolm Spinks:
On the 15th of February, I received a telephone call from the One Stop shop in East Road informing me that someone had dialled 999 for the Ambulance and had requested the access code to the defibrillator cabinet on the outside wall of the shop. I was informed that the call operator had no record of the defibrillator cabinet. I have since clarified with the East of England Ambulance Service that the access code was on their CAD system but will only be released to a suspected cardiac arrest if all of the responses to medical conditions are satisfied. Clearly, it is extremely dangerous to release to someone who has not suffered a cardiac arrest.

JSD

- 238/18 PARISH COUNCIL GRANTS TO LOCAL GROUPS**
It was Agreed that the Clerk will create Northborough specific stationery. Action – Clerk.
- 239/18 OUTDOOR ADULT FITNESS/EXERCISE EQUIPMENT & GRANT APPLICATIONS**
It was Noted that the Clerk was compiling applications for grant funding to WREN, Sport England and the Big Lottery Fund. Draft documents would be sent to Councillors for approval before submission. Action - Clerk
- 240/18 ENVIRONMENTAL IMPROVEMENTS/ENHANCEMENTS TO LAND SOUTH OF VILLAGE HALL**
A Working Group meeting is to be held to consider the Community Gardens project and report to the Council at the April Meeting.
It was Agreed to include this project into the funding search. Action – Clerk.
- 241/18 WILDLIFE PROJECT FUNDING**
Carried over to next Meeting.
- 242/18 CAR PARK SURFACE REPAIR**
It was Agreed to ask PCC for assistance with this work. Action - Clerk
- 243/18 GROUNDS MAINTENANCE CONTRACT**
It was Noted that Richard Harding is the new Grounds Maintenance Contractor for the period 1 April 2018 to 31 March 2020. It was also Agreed to find out if he would carry out extra cuts to the football pitch. Action - Clerk
- 244/18 PARISH COUNCIL/VILLAGE HALL COMMITTEE, JOINT COFFEE MORNING 17 MARCH 2018.**
Event confirmed, start time 10.00.
- 245/18 FOOTBALL CLUB TERMS AND CONDITIONS**
It was Noted that a meeting had been held with representatives of the Football Club: They said that only junior sides would play on the Village football pitch and only on Saturday mornings during the football season. With training sessions being held on the playing field out of season. It was Agreed that a contract between the Council and the Football Club should be drawn up. Action – Clerk.
- 246/18 FOOTPATH AT REAR OF CLARE ROAD AND CHURCH VIEW – CLOSURE OR MAINTENANCE**
Report by Terry Palmer. Due to Terry's absence the report was carried over to the next Meeting.

JSD

247/18

FINANCE

1. Financial Report. Approved and Signed.
2. To Note money received since last Meeting.

NS&I Bond Interest	£9.24.
Business Instant Account Interest	£0.24.

Noted.
3. To Agree items for Payment.

a. Wages and Expenses,	£984.23.
b. Hmrc, Tax,	£166.60.
c. Robin Morrison, Colemans Stationery,	£8.98.
d. Robin Morrison, ACR Computer Repair,	£40.00.
e. CPRE, Planning Training,	£40.00.
f. MG Landscapes, Grounds Maintenance,	£325.65.
g. ICO, Data Protection Registration,	£35.00.

It was Agreed to make the payments.
4. To Agree monthly charge for shared Dropbox online storage as part of Clerk's expenses. Agreed.

248/18

MEETING DATES FOR 2018 -2019

The following dates were Agreed:

2018 – 11 April, 9 May, 13 June, 11 July, No August Meeting, 12 September, 10 October, 14 November, 12 December.

2019 – 9 January, 13 February, 13 March.

249/18

DATE OF NEXT MEETING 11 APRIL 2018 AT 7.00PM IN THE VILLAGE HALL.

MEETING WAS CLOSED AT 9.20PM.

THIS IS A TRUE RECORD OF THE MEETING..... CHAIR 11 APRIL 2018.