

**Minutes of the Meeting of Northborough Parish Council
held on Wednesday 13 December 2017 at 7.00pm in Northborough Village Hall**

Present:

Councillors: R Chiva, J Dadge (Chairman), M Spinks, B Spriggs, T Palmer (from item 152/17) & E Watts (from item 147/17)

Clerk: A Benfield (Acting Clerk)

Others:**Absent:****145/17 DECLARATIONS OF INTEREST**

No declarations of interest were given for any items on the agenda

146/17 APOLOGIES FOR ABSENCE

No apologies for absence were received

147/17 CO-OPTION

An application for co-option had been received from Mrs Emma Watts. Having reviewed her personal statements it was agreed that Mrs Watts would be a welcome addition to the council

Resolved That Mrs Emma Watts is co-opted onto Northborough Parish Council with immediate effect

148/17 PUBLIC PARTICIPATION

One member of the public was in attendance, but they did not wish to address the council

149/17 MINUTES

The minutes of the meetings held on 8 November 2017 were confirmed as a correct record, although they did contain some typographical errors. It was therefore agreed that these should be amended and presented for signing at the next meeting.

150/17 FOOTPATH FORUM

No update on the Footpath Forum was provided

151/17 POLICE REPORT

The information in the report was noted with comment made that once again Northborough was not included showing that no crimes in the village had been reported during the previous month.

152/17 PLANNING

Consideration was given to the following: -

Appeal Ref: APP/J0540/W/17/3178432 Plot to south of 27 Church Street, Northborough, Peterborough, Cambridgeshire PE6 9BN – It was noted that the appeal was lost, and Members found it reassuring that their comments on the original application were found to be valid.

Cllr Palmer arrived at this point in the meeting

17/02137/HHFUL: First floor extension over single storey family room; two storey rear and first floor extension to detached garage to form guest accommodation Paradise Cottage Paradise Lane Northborough Peterborough PE6 9BS

Resolved No comments to be made

153/17 Neighbourhood Plan

The Chairman commented that although he had not update on the Northborough Plan there were changes being announced nationally that would impact on the Northborough Plan. He felt that the information already gathered should be used to inform a smaller number of policies and these should then be used to see if there was an appetite within the village to continue.

Resolved That the current policies should be reviewed at the next Parish Working Party meeting for further consideration at the January Council meeting

154/17 PLAY AREA

Cllr Spinks commented that he had no comments to make on the state of the play areas.

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Cllr Spriggs reported that the picnic table and bench had been thrown into the ditch but had been recovered and replaced in its original position. He commented that with the assistance of Mr Sharpe this would not have been possible

Resolved 154.1 That the Councils thanks to Mr Sharpe is noted in the minutes for his assistance in relocating the picnic table and bench back to its original position

Discussion was held on the need to replace some of the posts and relocate some of the white rocks along the driveway to the rear car park at the village hall. It was noted that Cllr Spinks had obtained one quote for this work already. It was therefore agreed to delegate authority to the Clerk in conjunction with the Chairman and Vice Chairman to progress with this work without further referral to the council

Resolved 154.2 That delegated authority is given to the Clerk in conjunction with the Chairman and Vice Chairman to progress with this work without further referral to the council up to a limit of £500

155/17 DEFIBRILLATOR

Cllr Spinks commented that everything was currently in order and that there had been no links found between the electrics to the units and the issues with the power outage in the village hall.

156/17 POLICIES AND PROCEDURES

The Acting Clerk commented that she had been unable to provide the update as agreed but would be working on this over the Christmas break and would provide the permanent Clerk with any outstanding policies for submission to the Council at the January meeting.

157/17 CEMETERY AND OPEN SPACE MAINTENANCE

The maintenance schedule prepared by Cllr Chiva was considered. Various comments were made, and it was agreed that these comments should be considered and an amended and updated schedule be sent to the Clerk enable them to start to get quotes for the forthcoming season in January for consideration at the February meeting.

Resolved 157.1 That the maintenance contract is further amended in light of the discussion held.
157.2 That quotations for the 2018-2021 maintenance contract are sought during January for review at the February meeting

158/17 BANK RECONCILIATION

Resolved 158.1 That the bank reconciliation up to 30 November is received and noted.
158.2 That the Fun Day bank account is closed and the remaining £1575.67 is transferred the Councils main bank account but ring-fenced for future community events.

159/17 Budget Report

Resolved 159.1 That the Budget Report up to 30 October 2017 is received and noted.
159.2 That the s137 budget line is renamed to Community Grant Fund to make it clearer to the community that they can apply for grants from the Parish Council
159.3 That the Estimates of Income and Expenditure for 2018/19 are received and noted
159.4 That a precept of £27,925.00 is levied for 2018/19

160/17 ORDERS FOR PAYMENT

The following orders for payment were presented -

Salaries & HMRC	£235.68
Wallbanger Ltd - Clerking Service - Nov	£776.40
Glington Parish Council – recharge of bulky waste collection costs	£140.00
23ccc – Email password resets	£45.00
A&M Print – Christmas leaflets	£72.00
Lyn Steen – Carols on the Green expenses	£156.58
Nuntons – Christmas Tree	£220.00

Resolved That the Orders for Payment as presented are approved

161/17 MATTERS FOR INFORMATION –

It was noted that the Clerk had not carried out any action between meetings other than standard administrative matters

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It was noted that the village Christmas Tree light switch on event scheduled for 2 December had proved to be a success again and that Councils thanks to everyone involved should be recorded.

Resolved That the Councils thanks to everyone involved in the Christmas Tree light switch on event should be formally noted, especially but not limited to the following people: - Mrs Steen, Mrs Sleet, Mr Sharpe, and Yogi & Sharon in the shop.

It was requested that the following items are included on the next agenda:-

- Improvements to the area next to the village hall
- Concrete blocks outside the Manor

162/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting

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163/17 STAFFING MATTERS

The Chairman provided an update on the results of the interviews and it was agreed that an offer of employment should be made subject to receipt of two satisfactory parish council work related references.

Resolved 163.1 That an offer of employment should be made subject to receipt of two satisfactory parish council work related references
163.2 That the start date be confirmed at 2 January 2018 subject to a 6-month probationary period.

164/17 VILLAGE HALL LEASE USE AND CORPORATE USE OF PLAYING FIELD

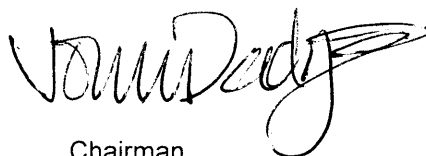
A brief discussion took place and it was:-

Resolved 164.1 That the new lease as prepared by Cllr Chiva should be reviewed by someone with relevant experience prior to informal discussion with the Village Hall committee
164.2 That a meeting is arranged with representatives of the football club as soon as possible.

165/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

Resolved That the confidential business having been concluded, the Press and Public be re-admitted to the meeting

Signed:



Chairman

Dated:

10/1/18

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