



NORTHBOROUGH PARISH COUNCIL

MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 14 December 2016 AT 7.00 pm IN THE VILLAGE SCHOOL

Present: Cllr C Cavanagh
Cllr R Chiva (Chairman)
Cllr J Dadge
Cllr A Pickering
Cllr M Sleet
Cllr M Spinks
Cllr B Spriggs
Cllr L Steen

In attendance: One member of the public

Open Forum

None

PCSO Report

The PCSO has reported an incident took place in a dwelling in Granville Avenue.

Footpath Forum

None

2091/16 Parish Council Vacancies

The Parish Council has received an application from Mr Alex Pickering to fill one of the vacancies.

It was agreed to elect Mr A Pickering as a Parish Councillor until the end of the current period of 2019.

2092/16 Welcome and Introduction

Mr A Pickering was welcomed to the Parish Council and introduced to Parish Councillors.

Cllr Pickering signed the Declaration of Office form.

2093/16 Apologies for Absence

An apology was received from Cllr C Robertson.

2094/16 Declaration of Interest

None

2095/16 Minutes of Meeting of the 9 November 2016

2081/16 Planning ~ Peterborough Replacement Local Plan – delete 26 November 2016 and insert December 2016.

The Minutes were agreed and signed with this amendment.

2096/16 Matters Arising

2081/16 Neighbourhood Planning ~ the event was well attended. An article will be placed in The Tribune.

2097/16 Asset Management

A quotation has been received giving details of membership to Parish Online which allows for assets to be mapped to their location in the Village.

It was agreed to subscribe to Parish Online at a cost of £76.00 for the first year.

The subscription will be extended to cover:

- (i) User Manager Module that allows you to create and manage multiple user accounts with access permission settings - £25.00 per year
- (ii) Public Map Module that enables you to put a mapping feed onto a public facing website that is driven from a Parish Online account - £50 per year
- (iii) Data upload support should you wish to upload existing data from surveys or external organisations - £25.0 for up to 5 layers.

2098/16 Defibrillators

Cllr Steen presented a new quotation from Heartsine Technologies.

She described the details of the machine which is priced at £550.00 without a cabinet.

It was agreed to accept the quotation from Heartsine for the purchase of two SAM500P machines for a total cost of £1,100.00 plus an allowance of £1,000.00 for the purchase of cabinets and installation.

A leaflet will also be drafted and delivered to all homes in the Village giving details of the machines and their locations.

2099/16 Northern Footpath Forum

The proposal was discussed by Parish Councillors who expressed different views on the proposal.

It was agreed that Cllr Dadge will ask the Forum Secretary for a copy of their Business Plan which will be considered at the next meeting of the Working Group.

2100/16 Village Hall Grant

It was agreed to amend the details of the grant to the Village Hall as agreed at the meeting of the 11 May 2016, Minute No. 2008/16.

The grant of £10,000.00 is to be split between the Third Party payment of £2,610.32 and the building costs of £7,389.68.

2101/16 Planning

Parish Councillors had no objection to the following applications:

- (i) 44 Church Street – Proposed alterations to kitchen/dining room, utility and shower room
- (ii) 17 Lincoln Road – Front entrance porch
- (iii) 7a Church Street - T1 Sycamore: Reduce by up to 3 metres to clear roof and shape, raise canopy to 3.5 metres

The Parish Councillors had objections to the application for:

- (i) 40 Church Street – One new dwelling and garage to replace existing

The Parish Council recommends that this application be refused as it is contrary to National Planning Policy Framework and Local Development Framework policy that seeks to promote good design and protect against development which has an adverse impact on Heritage Assets of known importance which in this case are the listed buildings and the conservation area.

The Parish Council would welcome and support alternative proposals which would result in a house that is of high quality design that is appropriate to the setting and local context and contributes positively to local character and the sense of place.

2102/16 Neighbourhood Planning

Cllr Dadge said against the items:

Neighbourhood Plan

Cllr Dadge said that the event was well attended and the question document was trialled at the event.

The content and method for distributing the questionnaire and obtaining responses was discussed with different methods suggested.

The matter will be discussed at the next Working Group meeting.

Peterborough Replacement Local Plan

Cllr Dadge said that he understands Peterborough City Council will still be producing the document in December 2016.

He anticipates a short period of time for responding and that the Working Group will need to arrange a meeting as soon as the document is published.

2103/16 Finance

2103/16.01 Payments

The following payments were approved:

Mrs Baxter	Wages [November]	£ 60.00
Mr Bloodworth	Wages [November]	£ 88.40
HMRC	PAYE [November]	£ 120.00
M G Landscapes	Grass cutting	£ 325.65
Peterboro' CC	Playing Field	£ 4,750.80
Enterprise	Seesaw	£ 2,738.52
A & M Print	Advert and leaflets	£ 254.40
Canalbs	Audit	£ 120.75
Anglian Water	Water supply	£ 14.21
Viridor	Waste management	£ 129.84
Nuntons	Christmas tree	£ 220.00
R Pithey	Electrical work lights	£ 121.25
M Sleet	Christmas tree lights	£ 37.97
B Spriggs	Pothole material	£ 25.56
J Dadge	Projector	£ 115.99
L Steen	Christmas tree gifts	£ 132.00

2103/16.02

Receipts

The following receipts were noted:

HMRC	VAT refund	£1,369.76
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2104/16 Quotations

Painting Bollards

It was agreed to defer the acceptance of the quotation from B Broughton for additional work to the bollards until the problem is resolved with respect to the quality of the work already carried out.

2105/16 Training

Parish Councillors will advise the Clerk of any courses they wish to attend.

2106/16 Correspondence

An email has been received with regards to dog fouling. Cllr Chiva will respond to advise that the suggestions would be difficult and expensive to implement.

2107/16 Date of Next Meeting

Wednesday 11 January 2017 in Northborough School at 7.00 pm

Signed..... Date.....

IM11/16 Informative Matters

The Chairman said that due to the time these items would be deferred to the next meeting.

Car Park Repairs

Work on the repairs to fill the potholes has commenced.