



NORTHBOROUGH PARISH COUNCIL

MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 11 May 2016 AT 7.20 pm IN THE VILLAGE SCHOOL

Present: Cllr J Dadge
Cllr R Chiva (Chairman)
Cllr M Sleet
Cllr M Spinks
Cllr B Spriggs
Cllr L Steen

In attendance: One member of the public

Open Forum

None

PCSO Report

The Crime Prevention Officer Peterborough has reported that there was one reported incident for the period 1 to 30 April 2016.

Footpath Forum

No report.

1999/16 Apologies for Absence

An apology was received from Cllr C Cavanagh.

2000/16 Declaration of Interest

None

2001/16 Minutes of Meeting of the 13 April 2016

Cllr Dadge asked for his name to be recorded under the Apologies Minute as the copy of the Agenda he received gave the date of the meeting as Wednesday 11 April 2016 instead of Wednesday 13 April 2016.

The Clerk explained that the error had been rectified in respect of the notices posted on the notice boards and website. The meeting is properly constituted. He was asked to inform Parish Councillors if this mistake arose in the future. The published meeting calendar records all meetings, except for additional meetings, as being held on a Wednesday.

The Minutes were agreed and signed with this note.

2002/16 Matters Arising

1987/16 1981/16 Speedwatch

Cllr Chiva said that he has had a meeting with Cllr R Randall of Glinton Parish Council to discuss a joint package for the purchase and operation of the necessary equipment to operate the scheme.

He said they are willing to enter into an agreement and he will present a proposal to the next meeting to purchase a 50% share of the cost.

2003/16 Minutes of Meeting of the 26 April 2016

The Minutes were agreed and signed.

2004/16 Matters Arising

1997/16 Grass cutting ~ Cllr Chiva said he would draft a proforma for the Contractor to complete and submit after completing each cut.

2005/16 Accounts 2015 – 2016

The Clerk explained that there were changes when compared with the Budget.

Income increased as the number of burials during the year were greater than included in the Budget.

Expenditure was underspent as work on several items was carried forward to the new financial year.

It was agreed to approve the accounts as presented.

2006/16 Not used

2007/16 Annual Return

(i) Section 1

The Clerk explained that amongst some of the changes introduced this year was the requirement to approve the Governance in this section before approving the accounts, which is now Section 2.

Parish Councillors discussed the requirements of Box 5 and considered that with the actions they take in approving invoices and expenditure and other financial matters that they could say 'yes' to this box.

It was agreed to say 'yes' to each box in this section.

The Chairman and Clerk signed the section.

(ii) **Section 2**

The figures in each box represent a breakdown of the accounts.

Parish Councillors having agreed the accounts in Minute 2005/16 **It was agreed to approve** Section 2.

The Chairman signed the section.

2008/16 Grant to Village Hall

Parish Councillors agreed that they wish to support the extension to the Village Hall by making a grant to assist with the building costs.

Discussions have been held with the Village Hall Management Committee to allow the use on one day a week of one of the rooms in the extension for an office. There will be a need to amend the Lease with the Village Hall to reflect this change.

It was agreed to make a grant of £10,000 to the Village Hall Management Committee. The funds to be spent on the construction of the extension will be reserved until 31 March 2017. If on reaching that date the work has not started but is programmed the Parish Council will look favourably on an extension of time to draw down the grant.

The Grant may be drawn down after signing the amended Lease and on confirmation that the contract for the construction of the extension has been awarded to the contractor who will carry out the work.

2009/16 Defibrillator

The Parish Council is to support the provision of one, and subject to obtaining a grant from an outside body, two defibrillators.

One is to be installed outside the shop in East Road and the second at the Village Hall.

It was agreed to purchase one defibrillator together with the installation at a cost of £1,345.00.

2010/16 Planning

Parish Councillors had no objections to the following planning applications:

- (i) To apply external insulation to partial front elevation and rendering to full front elevation 3 Lincoln Road [16/00611/HHFUL]
- (ii) Fell 3 small fastigate conifers 30 Church Street [16/00765/CTR]
- (iii) Single storey rear and side extension to form dining room and garage 4 The Pingle [16/00720/HHFUL]

Cllr Dadge is to inspect the site of the following application and draft a response to submit to the Planning Department as the horse chestnut is considered as an amenity to the Village.

- (iv) T1 Horse Chestnut – Fell, T2 and T3 Ash – Crown reduction 3 mts John Clare Cottage 42 Church Street [16/00843/CTR]

2011/16 Neighbourhood Planning

Cllr Dadge said that Peterborough City Council has delayed the publication of its site allocation list and he considers it will be published by the 13 May 2016.

He suggested that the Working Group holds a meeting to discuss the list after its publication.

2012/16 Finance

2012/16.01 Payments

The following payments were approved:

Mrs Baxter	Wages [April]	£ 60.00
Mr Bloodworth	Wages [April]	£ 88.40
HMRC	PAYE [February]	£ 174.10
Clerk	Salary & expenses	£ 1,217.02
N'boro Village Hall	Wages refund	£ 250.00
23ccc	Website	£ 18.00
CAPALC	Subscription	£ 338.09
PC World	Laptop	£ 501.90

2012/16.02 Receipts

The following receipts were noted:

P'boro City Council	Precept	£ 13,962.51
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2013/16 Training

No new training is being considered.

2014/16 Correspondence

The Clerk said that an email has been received from a Resident expressing interest in joining the Parish Council.

Cllr Sleet is to follow up by contacting the person.

Date of Next Meeting

Wednesday 8 June 2016 in Northborough School at 7.00 pm

Signed..... Date.....

IM108/16 Informative Matters

Website

Changes to the operating of the website have been completed and alterations will be made to the menu items and some of the content.

Casual Vacancies

Consideration is to be given at the next meeting to publishing a notice to invite applications to fill the two vacancies on the Parish Council.

Stones on Verge

Peterborough City Council are now working around the stones whilst cutting the grass.

Street Party

Insurance cover has been arranged for the event.

Village Hall Extension

It is understood that tenders are being sought for starting the work in September 2016.

A small amount of work on the foundations is programmed to be completed before the end June 2016.

Road Name Sign

The Clerk was asked to request Peterborough City Council to refurbish the name sign at the junction of Castle Drive and St Andrews Road.