



NORTHBOROUGH PARISH COUNCIL



MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 24 June 2015 AT 7.00 pm IN THE VILLAGE SCHOOL

Present: Cllr C Cavanagh
Cllr R Chiva (Chairman)
Cllr R Lord
Cllr M Sleet
Cllr M Spinks
Cllr B Spriggs
Cllr L Steen

In attendance: One member of the public

Open Forum

No comment from the public

1855/15 Apologies for Absence

None

1856/15 Declaration of Interest

None

1857/15 Minutes of Meeting of the 13 May 2015

The Minutes were agreed and signed.

1858/15 Matters Arising [for information]

1840/15 1830/15 1831/15 Playing Field and Car Park

Parish Councillors confirmed that the new footpath had been installed and the extended area to the overflow car park has also been installed.

1842/15 Annual Return

The Clerk confirmed that Box 5 of the Annual Return has been marked as 'No' and signed by the Internal Auditor.

All paperwork has been sent to the External Auditor.

1847/15 Street Sign

Parish Councillors confirmed that the new sign has been installed.

1849/15 Website

Parish Councillors said they wanted the new website to look like the one for Glington Parish Council.

The Clerk was instructed to request 23ccc to submit a quotation for the design and publication to replace the existing Northborough Parish Council site based upon the Glington design.

Clerk

1850/15 Policies

The Clerk has been instructed to distribute a draft document to replace the existing Financial Regulations.

Parish Councillors have been sent a draft document with a request to submit any comments to the Clerk by the 27 June 2015. These will be incorporated into the document for presentation to the meeting on the 8 July 2015 for approval.

Parish
Councillors

Upon approval of the new document the Purchasing policy will be redrafted in line with the new Financial Regulations.

1851/15 Parish Assistant

The split role required by Parish Councillors is not available as part of the grant. The Parish Council is also unable to identify sufficient work for the number of hours and weeks to be worked.

1859/15 Planning

There were no objections to the following applications:

Demolition of existing double garage and single storey extension to side 9 The Pingle [15/00560/HHFUL]

Crown lift Yew Tree and clear small branches around the new street light 54 Church Street [15/00754/CTR]

1860/15 Neighbourhood Planning

No report.

1861/15 Finance

1861/15.01 Payments

The following payments were approved:

Mrs Baxter	Wages [May]	£	256.67
Mr Bloodworth	Wages [May]	£	80.00
HMRC	PAYE	£	105.40
Dynorod	Drain repairs	£	1,743.60
Anglian Water	Water supply	£	13.96
Zurich Mutual	Insurance	£	551.50
Viridor	Waste managem't	£	38.40
23ccc	Website	£	60.00
Viridor	Waste managem't	£	124.80
Mumby	Footpath	£	516.00
Landscape			
Canalbs	Internal audit	£	120.00
A B Garden	Car park repairs	£	282.00
FOCC Helpston	Grant	£	325.00

1861/15.02 Receipts

The following receipts were noted:

Village Hall	Wages	£	200.00
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1862/15 Policies

It was agreed to amend the draft document of the Complaints policy in respect of the document history and date of approval.

Cllr Steen

The document will be represented to the next meeting for approval.

Clerk

1863/15 Insurance

The Clerk said that two Insurance Companies have submitted a premium quotation based upon the same levels of cover and asset register items.

It was agreed to accept the one-year premium from Zurich Mutual.

Quotations next year will ask for an alternative fixed price for a three year period

1864/15 Chernobyl

Cllr Sleet said that the voluntary group would be hosting five children from Chernobyl for a period of four weeks and need to hire a minibus to transport the children to various locations during this period.

They have been able to hire a minibus free of charge for one week and to obtain grants to cover a further two weeks.

It was agreed to make a grant to the Friends of the Chernobyl Children of £325.00 to cover the cost of the hire of the minibus for one week.

1865/15 Training

The Clerk informed Cllr Lord that no Parish Councillor has made contact to attend any training courses.

1866/15 Capital Projects

Cllr Lord said that he has identified a piece of equipment to be purchased using the grant monies received earlier in the year from Buckles Solicitors.

He said that he has obtained quotations from three Companies for the supply and installation of the piece of equipment. He will forward the paperwork to the Clerk to allow an item to be included on the Agenda for the meeting next month to approve the expenditure.

Cllr Lord

1867/15 Correspondence

1867/15.01 Car Parking Pingle Lane

The Clerk said that Peterborough City Council have now implemented the order in respect of the radius corners of the road and its junction with Church Street.

He said that he has been informed that they are looking into extending the restriction following the requests received from various Residents.

The Parish Council will have an opportunity to consider the proposal when the notice is received from Peterborough City Council.

1867/15.02 Churchyard

A Resident has brought to the attention of the Parish Council that the compost area in the Churchyard is full and looks to be affecting the adjacent wall.

This will be examined and arrangements made to alleviate the problem.

Parish
Councillors

1867/15.03 Graffiti

Parish Councillors reported that graffiti has been painted on various benches and the Richard Tindall bridge.

They have taken action and cleaned the benches but they have not been able to access the location on the bridge.

The Clerk was asked to request Peterborough City Council to clean the graffiti from the bridge. Clerk

1867/15.04 Nine Bridges

The steps and handrail on the footpath adjacent to Nine Bridges are considered to be in an unsafe condition. There is a similar situation on the other side which lies in the parish of Glinton.

The Clerk was asked to notify Peterborough City Council of the problem. Clerk

1868/15 Date of Next Meeting

Wednesday 8 July 2015 in Northborough School at 7.00 pm.

1869/15 Proposal

It was agreed that Members of the public and press be excluded for the following item (1870/15) in accordance with Public Bodies (Admission to Meetings) Act 1960 and LGA 1972 ss 100 and 102.

1870/15 Parish Council Vacancies

The Clerk said that he has received one application by the closing date.

It was agreed to elect Mr J Dadge as a Parish Councillor until the date of the next elections.

Signed..... Date.....