



NORTHBOROUGH PARISH COUNCIL



MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 12 November 2014 AT 7.00 pm IN THE VILLAGE SCHOOL

Present: Cllr C Cavanagh
Cllr R Chiva *Chairman*
Cllr J Dadge
Cllr M Sleet
Cllr L Steen
Cllr B Spriggs

In attendance: Ten members of the public

Open Forum

Mrs Smith of the Village Hall handed over a copy of an email and requested a response.

Another Resident said that the overhanging trees/bushes at the junction of the Pingle and Church Street had been cut back and viewing at the junction was much better.

She said that whilst walking on the footpath along the Deeping St James Road towards Deeping Gate there is a gate which blocks the use of the style. She was advised that there is no clear ownership of the land but there has always been a gate at that location. It was agreed that the Parish Council would speak to Cllr Hiller about the problem.

Clerk

Police Report

No report has been received.

Footpath Forum

Mr McKie said that he would like to congratulate the Parish Council on the survey document they have distributed and he considers the results will provide a base for future information. Cllr Dadge said that the next open meeting would be held at the Village Hall on Saturday 29 November 2014 starting at 3.00pm.

He said that the Forum has now completed the purchase of the piece of land to complete the footpath that links to Northborough No. 7 footpath.

The Forum was pleased with the assistance provided by the Parish Council in respect of the survey and design proposal for the new Welland Footbridge.

Three proposals have been prepared on the basis of a simple design, another with a ramp and the third as a footbridge.

1742/14 Apologies for Absence

An apology was received from Cllr R Lord and Cllr M Spinks.

1743/14 Declaration of Interest

None

1744/14 Minutes of Meeting of the 8 October 2014

The Minutes were agreed and signed.

1745/14 Matters Arising [for information]

1737/14.03 Village Matters

The Chairman said that the work to the footpath adjacent to the school has been completed. Cllr Sleet said that she was disappointed that whilst the barrier was in place whilst the work settled some people had ignored it and walked along the footpath. No apparent damage has been reported from this action.

1746/14 Planning

No applications have been received.

1747/14 Neighbourhood Planning

Cllr Dadge said that on account of the poor response to the survey it was sent out again in a clearer format.

Cllr Dadge

There has been 90 responses, with some sent electronically. They are being analysed in readiness for the open meeting on the 29 November 2014. The meeting will discuss the responses and proposals for the next stage will be considered.

Parish
Councillors

A notice will be sent out about the meeting.

1748/14 Finance 2014 - 2015

The Clerk summarised the figures, identifying those items where Income has exceeded the Budget at the present time and Expenditure items where costs have still to be incurred.

1749/14 Reserve Accounts

Following the recommendation to Parish Councillors at a recent training session **it was agreed to** create two reserve accounts.

Clerk

A General Reserve account be set, currently at £16,187, and increased each month by the amount of interest received in

the Business Access Account until such time as it is equal to 50% of the Annual Expenditure in any year. Any further receipts in each month when this figure is reached is to be allocated to the Earmarked Reserves.

An Earmarked Reserve account be set at £20,000 and adjusted at the end of each Financial year in respect of any underspend during the year. The amount of the Earmarked Reserves to be allocated to the individual items in the Capital Projects Plan and drawn down when the work is undertaken.

1750/14 Annual Return 2013 - 2014

The Annual Return has been approved by the external Auditor.

Parish
Councillors

They have drawn the Parish Council's attention to the change in the split of the Precept and how each part should be reported in the Return. This was the first year that this change has been introduced.

1751/14 Finance

1751/14.01 Payments

The following payments were approved:

Mrs Baxter	Wages [September]	£ 235.00
Mr Bloodworth	Wages [September]	£ 80.00
HMRC	PAYE	£ 112.60
Clerk	Salary and expenses	£ 1,112.09
Athene	N'hood Planning	£ 1,530.00
Littlejohn	Audit	£ 240.00
Canalbs	Training	£ 278.35
Mumby	Grids	£ 38.40
A & M Print	Leaflet delivery	£ 26.40
A & M Print	Advert	£ 32.40
A & M Print	Leaflet delivery	£ 151.20
Village Hall	Grant	£ 50.00
Village Hall	Drain repairs	£ 216.00
M G Landscapes	Grass cutting	£ 970.95
N'boro Tree Serv	Fell and remove trees	£ 420.00

1751/14.02 Receipts

The following receipts were noted:

Village Hall	Wages	£ 1,490.00	No
PCC	Precept	£13,000.00	

1752/14 Dog Bins Along Footpath

The Parish Councillors requested the Clerk enquire why the Parish Council has to pay for the emptying of a new bin when they are provided free of charge in other areas. Clerk

1753/14 Training

No report was available,

1754/14 Correspondence

Correspondence has been dealt with as part of each item.

1755/14 Village Matters

1755/14.01 Flooding

Peterborough has agreed and have carried out the cleaning of gullies in the area of 6 to 8 Church Street and in the area on Lincoln Road outside the Manor.

The areas will be monitored during the times of heavy rain. Parish Councillors

1755/14.02 Northborough Manor

Cllr Chiva said that the Manor on Lincoln Road is for sale and suggested that approaches be made to such bodies as English Heritage and National Trust to take over the building on account of its historical nature.

It was agreed that Cllr Chiva would approach the Owner and various national Bodies to explore a basis for local involvement. Cllr Chiva

1755/14.03 Christmas Tree

It was agreed to purchase a Christmas tree from Garfords and to arrange for its collection and erection in time for the event on the 6 December 2014. Cllr Lord/Spriggs

1755/14.04 Grant

The Clerk said that he has been approached by his Solicitor who are acting for the Trustees for a Charity Account set up for a person who has died in Peterborough.

They have stated that they have made a decision to make a grant to the Parish Council for use on any project of their choice.

It was agreed to invite them to the meeting of the 14 January 2015 to present the cheque. Clerk

1756/14 Date of Next Meeting

Wednesday 10 December 2014 in Northborough School at 7.00 pm.

1757/14 Proposal

It was agreed that Members of the public and press be excluded for the following items in accordance with Public Bodies (Admission to Meetings) Act 1960 and LGA 1972 ss 100 and 102

1758/14 Drainage Repairs

It was agreed to accept the quotation from Dynorod to undertake a CCTV inspection and preparation of a report for the drain from the Village Hall to the main sewer. Clerk

1759/14 Burial Ground

Three tenders have been received for the work to trees in the Burial Ground and Playing Field. Clerk

It was agreed to accept the quotation from Woodcraft Tree Services for the work.

1760/14 Children's Play Equipment

The Clerk was instructed to formalise the quotations from three suppliers to have them relating to the same product. Clerk

An additional meeting is to be organised as soon as possible to consider the quotations with a provisional date for Monday 24 November 2014. This is to be confirmed when the Clerk has all the necessary paperwork to present at the meeting.

Signed..... Date.....