



NORTHBOROUGH PARISH COUNCIL



MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 12 February 2014 AT 7.00 pm IN THE VILLAGE SCHOOL

Present: Cllr C Cavanagh
Cllr R Chiva
Cllr C Fuller
Cllr R Lord
Cllr M Sleet *Chairman*
Cllr B Spriggs
Cllr L Steen

In attendance: One member of the public

Open Forum

None

1618/14 Apologies for Absence

An apology was received from Cllr J Dadge and Cllr M Spinks.

1619/14 Declaration of Interest

Cllr L Steen declared a personal and prejudicial interest in any matter of the closure of the footpath at the rear of Clare Road.

1620/14 Footpath Forum

A letter has been received from Mr B Mckie, which will be considered by the Working Group before presenting to the meeting.

1621/14 Minutes of Meeting of the 8 January 2014

The Minutes were agreed and signed.

1622/14 Minutes of Meeting of the 20 January 2014

The Minutes were agreed and signed.

1623/14 Matters Arising [for information]

1603/14 1597/13.03 Car Parking An explanation has been sent to the Traffic Management Department who have said they will review and advise some dates for a meeting.

1624/14 Website

Mr Turp will be attending the next meeting of the Working Group in February 2014. Cllr Sleet

1625/14 Planning

Cllr Steen said that she had attended the morning session of the hearing and was surprised at the inconsistencies in Mr B Nicholls responses. Peterborough City Council appear to have a strong case

The decision of the Inspector is awaited.

The following application was considered and the Parish Council agreed to make no objection.

Installation of kitchen fume extraction system to include extraction canopy duct and external panel The Packhorse Public House Lincoln Road [14/00180/FUL]

1626/14 Neighbourhood Planning

Cllr Chiva said that following a meeting with Athena they have presented a proposal to support the creation and ratification of the Neighbourhood Plan reflecting their experience of working with other Parish Councils.

Their fee for the first stage of the development for the launch materials of fully designed posters, flyers, feedback postcards and exhibition boards to have maximum impact at the start of the project is £1,382.00.

It was agreed to instruct Athena Communications to proceed with this stage of the project upon receipt of the grant.

The use of other promotional materials will be considered as the project proceeds.

1627/14 Burial Ground Trees

A report prepared by Andrew Belson in respect of various trees in the Burial Ground was considered.

It was agreed to submit an application to Peterborough City Council to fell the willow, cherry and purple leaf plum trees as items 8.1 to 8.3 of the report. The application will also include for their replacement within the Burial Ground.

It was also agreed to include in the work the removal of any dead wood in excess of 25mm diam from the sycamore tree.

1628/14 Finance

1628/14.01 Payments

The following payments were approved:

Mrs Baxter	Wages [January]	£	235.00
Mr Bloodworth	Wages [January]	£	80.00
HMRC	PAYE	£	128.14
M G Landscapes	Grass cutting [December and January]	£	578.66
A Belson	Tree report	£	312.00
J Darcy	Regalia bars	£	93.00
Canalbs	Audit and training	£	392.85

1628/14.02 Receipts

The following receipts were noted:

Village Hall	Reimbursement wages	£	1,390.00
Mrs C Osborne	Reservations	£	30.00

It was agreed to withhold the renewal of the subscription to the National Allotment Society until such time as suitable land can be obtained for the provision of allotments.

1629/14 Training

Parish Councillors identified at their recent training session some items that it was considered they would benefit from with further training.

Clerk

Canalbs have set out three sessions of training to cover:

- (i) Insurance issues
- (ii) Risk Assessment/Risk Management
- (iii) Health & Safety issues
- (iv) Budget setting

The cost will be £250.00 plus mileage for each session.

It was agreed to split the items into three sessions one in April, June and September 2014.

1630/14 Correspondence

Cllr Sleet said that she has received a letter from the Church Ladies Group asking if a sign could be erected near the Castle pointing to the Church. They felt it would be of benefit to the Village.

The Clerk was requested to obtain details and costs and to ascertain if any planning permission would be required.

A letter has been received from a Resident asking if they could scatter the ashes of a relative in the Burial Ground.

Unfortunately the Parish Council's Rules and Regulations prohibit the scattering of ashes. The Resident will be encouraged to purchase an ashes plot.

A report from PCSO Webber was read to the meeting.

During the period 9 January 2014 and 11 February 2014 there were nine Incidents and six crimes.

1631/14 Village Matters

1631/14.01 Deeping St James Road

The Clerk is to contact Bedfordshire Pilgrims Housing Association to inform them that the Parish Council considers they are in breach of the planning approval with the cutting of an opening in the hedge, which fronts their development. Clerk

1631/14.02 Tree Survey

The Clerk was requested to make enquiries regarding a software programme for the use of recording the location and condition of all the trees in the Village, which are the responsibility of the Parish Council. Clerk

1632/14 Date of Next Meeting

Wednesday 12 March 2014 at 7.00 pm in Northborough School.

Wednesday 2 April 2014 at 7.00 pm in Northborough School.

Signed..... Date.....