



NORTHBOROUGH PARISH COUNCIL



MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 11 September 2013 AT 7.15 pm IN THE VILLAGE SCHOOL

Present: Cllr R Chiva
Cllr J Dadge
Cllr C Fuller
Cllr M Sleet

Cllr R Robinson
Cllr B Spriggs
Cllr L Steen

In attendance: PCSO Charlotte Harvey (Open Forum) and three members of the public

1533/13 Chairman

This item was taken by the Clerk.

The Clerk said that he received two responses to the email inviting nominations for the position of Chairman.

He invited nominations from those Parish Councillors who have not submitted a nomination.

Cllr Margaret Sleet was nominated for the position of Chairman and elected to the position.

Several Parish Councillors congratulated her on her election.

1534/13 Declaration of Office

Cllr Sleet signed the Declaration of Office.

The meeting was closed to allow the Open Forum to take place.

Open Forum

PCSO Charlotte Harvey said that Cambridge University is carrying out a study into the effect of the presence of a PCSO in an area. Unfortunately, it is not including the rural areas.

In response she said that there is no facility for anyone to make representations to include rural areas in the survey.

She said that it has been found that when a 'hotspot' occurs in a village and additional patrols are utilised that crime drops

Arrangements are being made to restart Neighbourhood Watch at volunteers are being sought for Speedwatch.

PCSO Charlotte Harvey was thanked for her report and left the meeting.

A newly arrived resident introduced himself to the meeting.

The meeting re-opened to continue with the business.

1535/13 Apologies for Absence

An apology was received from Cllr R Lord.

1536/13 Declaration of Interest

Cllr Steen declared a personal and prejudicial interest in items relating to the closure of the footpath and took no part in any discussion or decision making when arising during the meeting..

1537/13 Footpath Forum

Mr Brian McKie showed some pictures and drawings in respect of the Maxey cut extension for which the Forum has been successful in its bid to the Natural England Paths for Community. This will fill a gap of approximately 1,000 metres at Deeping St. James.

There is a certain amount of work which has to be undertaken by volunteers before Christmas. The Chairman agreed to submit names of volunteers from the Village.

The railway is being extended and improved through the area and an improved footbridge is being proposed where it crosses the Welland. It has been found that people are using the railway to cross, at their own risk,

Work is continuing to seek funding for the work.

Mr Brian McKie was thanked for his report.

1538/13 Minutes of Meeting of the 10 July 2013

The Minutes were agreed and signed.

1539/13 Matters Arising [for information]

1524/13 The NFF has been requested to submit a proposal for formal consideration

1525/13.02 The Village Hall Management Committee Secretary has been asked to remind the Committee that they need to seek approval for the removal of the two trees.

1531/13 The interim improvements to make the path easier to walk along have been completed.

Peterborough City Council has written to the Resident of 27a Claypole Drive giving them fourteen days to cut back on the hedge. A response is awaited from the Officer.

1540/13 **Planning**

It was agreed to make no comments on the following applications and to allow Peterborough City Council to determine the decision.

Erection of a single dwelling with access 1 The Pingle [13/00998/FUL]

Rear and side two storey extension with single storey rear extension 50 Granville Avenue [13/10175/HHFUL]

Two storey extension at rear and two storey extension at front of property 23A Church Street [13/01287/FUL]

Cllr Dodge proposed and **it was agreed** to use electronic details of planning applications to assist with viewing and commenting on an application.

The Clerk is to arrange to receive details from Peterborough City Council and to pass them to Cllr Dadge. Cllr Dadge will review the application and pass it to other Parish Councillors with his comments.

Clerk

1541/13 **Neighbourhood Planning**

Cllr Dadge said that he has started to prepare the application for funding but found there was a problem due to the requirement of a commitment and the provision of an audit trail.

There is an amount of £7,000 available to assist with the costs but part of it is used to pay for professional support which is nominated by the funding authority. It was felt that the Parish Council should have direct control over the consultant.

Cllr Dadge said that he is prepared to act as the consultant with no charge to the Parish Council. Cllrs Chivas and Robinson offered their support. It was considered that other residents of the Village would be willing to volunteer their support.

Cllr Dadge

It was agreed to proceed with the application on this basis.

1547/13 Finance

1542/13.01 Payments

The following payments were approved:

Mrs Baxter	Wages [July]	£ 235.00
Mrs Baxter	Wages [August]	£ 235.00
Mr Bloodworth	Wages [July]	£ 80.00
Mr Bloodworth	Wages [August]	£ 80.00
Clerk	Salary and expenses	£ 1,167.43
HMRC	PAYE [July]	£ 120.00
HMRC	PAYE [August]	£ 141.37
P'boro Engraving	Signs	£ 150.00
J Dadge	Bridge opening	£ 53.12
Mumby	Overflow car park	£ 1,070.30
Anglia Water	Burial ground	£ 16.64
SLCC	Subscription	£ 127.00
M G Landscapes	Grass Cutting {July}	£ 361.83
B. Spriggs	Materials	£ 23.92
R> Lord	Materials	£ 10.47

1542/13.02 Receipts

The following receipts were noted:

Co-op Funerals	Internment (Mr R Tindall)	£ 275.00
Mr & Mrs Geer	Plot reservation	£ 600.00
Village Hall	Reimbursement wages	£ 950.00
Mrs Holborow	Plot reservation	£ 30.00
Smiths Funerals	Internment (Mrs SurrIDGE)	£ 3,000.00
A Coley	Internment (Mr K Howlett)	£ 275.00
Watkins & Stafford	Internment (Mr J Anderson)	£ 575.00

1543/13 Tree Management

A large branch has fallen from the Willow tree in the Burial Ground and another branch has been cut out for safety reasons.

It was agreed that Cllr Chivas will contact two tree consultants and request a report on its condition. This will be reviewed before deciding on further action.

Cllr Chivas

The resident who has complained about a tree overgrowing his property from the Playing Field is to be informed that he may cut the overgrowing branches to the line of his boundary and place the cuttings on the Playing Field. They will then be removed by the Parish Council.

Clerk

1544/13 Training

No report was available on account of the absence of Cllr Lord.

The Clerk was asked to make enquiries about holding a training session for Parish Councillors on their roles, responsibilities and allowable actions.

Clerk

1545/13 Correspondence

A letter has been received regarding the provision of broadband and the Clerk was asked to obtain more information about the scheme.

Clerk

1546/13 Village Matters

1546/13.01 Bridge Ceremony

The Chairman thanked everyone for their work and support on the day of the ceremony

1546/13.02 Overflow Car Park

The Clerk said that a sign has been ordered to indicate the overflow car park.

Clerk

It was agreed that the gate be left open to encourage users of the Playing Field to use the car park instead of the road.

1547/13 Date of Next Meeting

Wednesday 9 October 2013 at 7.00 pm in Northborough School.

Signed..... Date.....