



NORTHBOROUGH PARISH COUNCIL



MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 11 January 2012 AT 7.00 pm IN THE SCHOOL

Present: Cllr J Dadge
Cllr C Fuller (arrived 7.50pm)
Cllr R Lord
Cllr R Robinson
Cllr B Spriggs
Cllr M Sleet
Cllr L Steen
Cllr R Tindall *Chairman*

One member of the public

Open Forum

No comments

1257/12 Apologies for Absence

None

1258/12 Declaration of Interest

None

1259/12 Minutes of Meeting of the 14 December 2011

The Minutes were agreed and signed.

1260/12 Matters Arising [for information]

1245/11 Planning

An arboriculture implication assessment has been submitted to PCC.

1246/11.03 Planning and Countryside

The planning application for the new car park area on the Playing Field has been approved by PCC.

1255/11.03 Village Matters

Cllr Hiller is making enquiries with PCC Legal Department regarding an objection made with regards to the closure of the footpaths.

1261/12 Report from Working Groups

1261/12.01 Finance

A meeting has been held to review a draft of the Precept Budget 2012 – 2013.

1261/12.02 Community Facilities

A Working Group was formed to review the rules, fees and other requirements for the Burial Ground. A target date for the implementation of the rules and fees was agreed as the start of the new financial year.

Cllr Dadge will prepare and submit a planning application for work to the willow tree in the Burial Ground.

Cllr Dadge

1261/12.03 Planning and Countryside

A notice has been received in respect of an appeal against an Enforcement Notice at 20 Lincoln Road.

1261/12.04 Community Events

The Jubilee celebrations will be based on a 50's theme and the Fun Day on a 40's theme. An application has been made to the Leadership Fund for a grant towards the cost of the two events.

Insurance cover for the Fun Day is covered by the existing Parish Council policy and enquiries will be made in respect of cover for the Jubilee celebrations.

Clerk

The Working Group is looking to identify the oldest man and woman living in the Village to become involved with the Jubilee celebrations.

1246/11.05 Village Hall

There is an extensive social programme being arranged for various dates throughout the year. Recent events have been well supported.

The Village Hall Committee will be asked for a response to the proposed lease.

1261/12.06 Neighbourhood Watch and Police Liaison

Cllr Fuller said that she is attempting to arrange for PCSO Norman McCullam to attend a Parish Council meeting when he has recovered from his recent illness.

Cllr Fuller

1262/12 Planning

No applications received.

It was agreed to support PCC with their Enforcement Notice at 20 Lincoln Road. A notice has been received in respect of an appeal against the notice and Cllr Dadge will draft a letter of support to the notice.

Cllr Dadge

Planning Decisions by Peterborough City Council

Approved

Creation of overflow car park on part of existing playing field and to the rear of Village Hall [11/01664/FUL]

1263/12 Accounts 2011 – 2012

The Clerk summarised the position of the accounts as at December 2011 in relation to the Budget.

It was noted that additional income has been received in respect of burials and memorials.

The increase in Salaries and Wages is as a result of the arrangement with the Village Hall to process their payment of wages and payment of PAYE.

The Parish Council agreed, on the 9 December 2009 to pay the PCC fees for the closure of the footpath, following the opening of the link on Clare Road. The payment of £3,000.00 has been made in this financial year.

1264/12 Precept 2012 - 2013

The Clerk presented a report showing the final figures for 2010 – 2011 and the projected final figures for 2011 – 2012.

A nominal increase in these figures for inflation was used to arrive at an Anticipated Budget for 2012 – 2013. An additional item was included for the Tree Management work to be undertaken during the next twelve months.

The inclusion of the same precept figure as 2011 – 2012 indicates that some £3,371 will have to be transferred from Reserves.

The amount to be contributed by PCC will be reduced in the new financial year in respect of the allowance per Resident and the capping of allowances for the Burial Ground and Landscaping. This will result in an increase to be paid under the heading of 'Northborough Parish Council' as shown on the Council Tax form.

Consideration was given to use some of the monies held in the Reserve Account to minimise any increase although this would only be a one year item.

It was agreed, to minimise the amount of increase payable by the Residents of Northborough, to submit a Precept of £23,000, the same as 2011 – 2012 and to use £3,371 of reserves to enable this figure to be maintained.

1265/12 Finance

1265/12.01 Payments

The following payments were approved for payment:

Mrs Baxter	Wages [December]	£ 235.00
Lentons	Grass cutting	£ 293.92
Landscaping	contract [December]	
Mr Bloodworth	Wages [December]	£ 98.50
Clerk	Salary and expenses	£ 985.82
HMRC	PAYE	£ 195.29
Anglian Water	Water supply	£ 27.37
John Eley Signs	Signs	£ 36.00
Carbonite	Online storage	£ 64.31
Canalbs	Internal audit	£ 99.00
R Lord	Expenses	£ 48.38
A Belson	Arboriculture	£ 510.00
	assessment	
Barker Storey	Planning application	£ 102.00

1265/12.02 Receipts

To note receipt of the following payments

Mr & Mrs Dew	Reservation renewal	£ 20.00
Mrs E Baxter	Reservation renewal	£ 10.00

1266/12	<u>Management of Parish Council Owned Trees</u>	
	A tender document is being prepared to obtain tenders for work required under the maintenance plan.	Cllr Dadge
1267/12	<u>Internal Audit Report</u>	
	The Clerk said that the actions contained within the report dated 4 January 2012 have been implemented.	Clerk
	The Fire Certification for the School is on display in the entrance to the School and a copy will be obtained for when the Village Hall is used for any meeting.	Clerk
	Requirements for items contained within the Localism Bill will be addressed as and when details become clear and work on preparing a Risk Policy is currently being prepared.	Cllr Steen
	The National Savings Bonds will be stored with the other Parish Council papers at the Bank.	Clerk
1268/12	<u>Parish Council Vacancy</u>	
	It was agreed to invite applications to be co-opted to fill the vacancy.	
	Notices will be displayed with a closing date of the 30 January 2012.	
1269/12	<u>Training</u>	
	Cllr Lord said that he and the Clerk has had a meeting with Jackie Wilson when subject and content for the training session was agreed.	
	The training session will be held on Tuesday 31 January 2012. Adjacent Parish Councils have been approached to invite them to the seminar.	Clerk
1270/12	<u>Village Enhancement Programme</u>	
	No additional work is being considered at the present time.	Parish Councillors
1271/12	<u>Correspondence</u>	
	None	
1272/12	<u>Village Matters</u>	
	1272/12.01 The PCSO will be invited to attend the next meeting.	

1273/12.02 Packages will be prepared to use Contractors to undertake work to the rose arch in the Burial Ground and the new fence on the Playing Field.

1272/12.03 Documents will be prepared to invite tenders for the construction of the new car park on the Playing Field.

Cllrs
Dadge and
Steen

1273/12 **Date of Next Meeting**

Wednesday 8 February 2012 in the School at 7.00 pm.

Signed..... Date.....