



NORTHBOROUGH PARISH COUNCIL



MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 14 September 2011 AT 7.00 pm IN THE SCHOOL

Present: Cllr C Fuller
Cllr R Lord
Cllr R Robinson
Cllr M Sleet
Cllr R Tindall
Chairman

Two members of the public

Open Forum

The Fun Day has been reported as being enjoyable to everyone who attended.

Mrs Baker said that she had been on First Aid duty and had a difficulty with hearing the loudspeaker where she was on the field when she had been called on two occasions. This is being reviewed by the Fun Day team.

The Village Hall has looked at some alternative proposals for the location of additional rooms.

1185/11 Parish Councillors

Cllrs Fuller and Robinson were welcomed to their first Parish Council meeting.

They had earlier signed the Declaration of Office in front of the Clerk.

1186/11 Apologies for Absence

An apology was received from Cllr J Dadge, Cllr B Spriggs and Cllr L Steen.

1187/11 Declaration of Interest

Cllrs Sleet and Tindall declared an interest in the planning application under Agenda 1191/11, stayed in the room and took no part in the discussion.

1188/11 Minutes of Meeting of the 13 July 2011

1176/11 S106 Monies ~ delete Cllr Sleet in the Action Column and insert Cllr Steen.

The Minutes were agreed and signed with this amendment.

1189/11 Matters Arising [for information]

1169/11 Handyman

The Handyman now has further jobs to be undertaken.

Parish
Councillors

The rubbish which was accumulating on the Playing Field has been removed.

Other matters will be dealt with under their respective Agenda items.

1170/11.02 Community Facilities

The Grass Cutting Contractor has removed the tree and is to remove the root after their holiday.

1174/11 Maxey Cut Footbridge

Peterborough City Council is conducting a consultation on a possible appearance of the new footbridge and has made available a picture to assist with the consultation.

1178/11 Village Hall Extension

Cllr Dadge has prepared a drawing and sent it to the Village Hall Management Committee of a possible scheme to the front of the building.

1179/11 Clare Road Footpath Diversion

Cllr Steen is to be requested upon her return from holiday to advise Residents of the current position with the application.

Clerk/Cllr
Steen

1190/11 Report from Working Groups

1190/11.01 Finance

Cllr Robinson agreed to Chair the Finance Working Group.

1190/11.02 Community Facilities

A complaint regarding the apple tree at the junction of Clare Road and Crowson Crescent has been resurrected again this year.

It was agreed that at the appropriate time the tree will be replaced.

Cllr Lord

The Grass Cutting Contractor has made a very good job of levelling the grave of Mrs Muxlow.

1190/11.03 Planning and Countryside

One planning application has been received since the last meeting.

1190/11.04 Community Events

The Chairman thanked everyone involved for making the Fun Day a great success. The weather had been fine all day and early indications are that the net proceeds will exceed last year's event.

Next year there will be events to celebrate the Queen's Jubilee in June 2012 and the usual Fun Day in September 2012.

1190/11.05 Village Hall

No report.

1190/11.06 Neighbourhood Watch and Police Liaison

Cllr Fuller agreed to undertake these two groups and the Chairman said he would liaise with her in respect of various papers he holds from Mrs Cavanagh.

Cllr
Fuller/Tindal
I

It was agreed to approach the PCSO who covers the Village to ask him to attend and give a report to the meeting at regular intervals.

Clerk

1191/11 Planning

Cllrs Tindall and Sleet remained in the meeting but took no part in the discussion on this item.

No objections were recorded in respect of the following applications:

Construction of single storey rear extension 9 Castle Drive [11/01142/FUL]

Two storey and single storey front extension two storey and single storey rear extensions and single storey side extension and garage – revised 32 Church Street [11/01341/FUL]

Planning Decisions by Peterborough City Council

No notifications received.

1192/11 Accounts 2011 – 2012

A copy of the Accounts as at 31 August 2011 was reviewed.

Receipt of the VAT reimbursement for 2010 -2011 has now been received.

Work to be undertaken on some of the Village Enhancement Scheme items and consideration of grants will have the effect of reducing the balances.

The accounts were accepted as presented.

1193/11

Finance

1193/11.01 Payments

The following invoices were approved for payment:

Mrs Baxter	Wages [July and August]	£ 470.00
Contractors	Grass cutting contract [July	£ 657.84
Landscaping	and August]	
Mr Bloodworth	Wages [July and August]	£ 222.30
Clerk	Salary and Expenses	£ 808.40
Fun Day	Grant	£1,850.00
P'boro City	Footpath Closure	£3,000.00
Council		
R Lord	Rubbish removal	£ 19.00
A & M Print	Distribution	£ 21.60
HMRC	PAYE deductions	£ 28.65
B Sanderson	Repairs to gate	£ 300.00
A Belson	Tree report	£ 510.00
R Lord	Travel expenses	£ 18.40

1193/11.02 Receipts

To note receipt of the following payment

J G Cross (Joyce)	Memorial	£ 36.00
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1194/11

Maxey Cut Footbridge

A picture of a proposed design has been viewed and accepted by the Parish Councillors.

A copy is being placed in the next edition of the Tribune.

The suggestion of making provision for a bridleway has not been adopted.

It is understood that Peterborough City Council are now organising funds from different sources to undertake the work.

1195/11

S106 Monies

No report was available in respect of the current position for the receipt of tenders for the car park work.

Clls
Dadge/Stee
n

	The Clerk was asked to arrange for repairs to be undertaken to the two large pot holes in the existing car park.	Clerk
1196/11	<u>Playing Field Trees</u>	
	A plan and timetable is being prepared following a meeting with A Belson.	Cllr Dadge
	Tenders will then be obtained for carrying out the work which is to be spread over a period of possibly two to three years.	
1197/11	<u>Training</u>	
	Cllr Lord said that four courses have been identified for attendance by Parish Councillors. CPALC currently has no set dates for holding the courses but has registered the Parish Council's interest.	
	He said that he has had a discussion with an external Consultant who is willing to providing training courses on various subjects. The cost will be approximately £200 – 250 per session. A timetable is to be discussed and the adjoining Parish Councils are to be approached to see if they are interested in attending.	Cllr Lord
	It was agreed to reserve three places for Cllr Sleet, the Clerk and one other Parish Councillor on the SLCC course on Cemetery Management to be held on the 16 November 2011. It was also agreed to purchase a CD produced in conjunction with the course at a cost of £27.00.	Cllr Sleet/Clerk
1198/11	<u>Village Enhancement Programme</u>	
	Various items were discussed at the meeting held on the 26 July 2011.	
	A meeting is to be held on Wednesday 28 September 2011 to continue the consideration of projects and to arrange a timetable for undertaking the work.	Parish Councillors
1199/11	<u>Correspondence</u>	
	Peterborough City Council has confirmed that they will provide the road markings for the bus stop near to the junction with Church Street.	
1200/11	<u>Village Matters</u>	
	1200/11.01 Cllr Sleet will provide some photographs and other details to be put onto the website regarding the Fun Day.	Cllr Sleet
	1200/11.02 An item to discuss Environmental matters is to be included on the Agenda for the next meeting.	Clerk
	1200/11.03 Enquiries will be made as to the current position for the publication of the Investment Plan for the Village.	

1201/11 Date of Next Meeting

Wednesday 12 October 2011 in the School at 7.00 pm

1202/11 It was proposed and agreed that Members of the public and press are excluded for the following item in accordance with Public Bodies (Admission to Meetings) Act 1960 and LGA 1972 ss 100 and 102.

1203/11 Allotments

A piece of land in the Village has been identified as use for allotments.

A meeting has taken place with the Owner who has agreed to lease the land to the Parish Council.

The Clerk is to enter into discussion with the Owner's Solicitors on details in respect of the length of the lease, period of notice and rent.

Clerk

Enquiries will be made as to possible costs for taking and examining soil samples and a meeting is to be arranged with a representative of the National Allotment Association on further detail and the obtaining of grants.

Cllr Tindall

Signed..... Date.....