



NORTHBOROUGH PARISH COUNCIL



MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 13 January 2010 AT 7.15 pm IN THE SCHOOL

Present: Cllr C Cavanagh
Cllr R Lord
Cllr R Robinson
Cllr T Sharp
Cllr B Spriggs
Cllr M Sleet
Cllr L Steen
Cllr R Tindall *Chairman*

In attendance: Two member of the public

Open Forum

No discussion

879/09 Apologies for Absence

None

880/09 Declaration of Interest

Cllrs R Lord and M Sleet declared a personal interest in Agenda item 888/10 – Finance.

881/10 Minutes of Meeting of the 9 December 2009

863/09 855/09.01 Donation ~ line 1 – delete ‘sisters’ and insert ‘daughters’.

The Minutes were agreed and signed with this amendment

882/10 Matters Arising [for information]

863/09 842/09 Allotments

Cllr Tindall said that he has spoken with the owner of a piece of land who has expressed an interest in talking about the proposal. A further contact will be made to discuss further detail.

Cllr Tindall

863/09 842/09 Finance

The Clerk said that he has contacted the Insurance Company urging a settlement.

Clerk

863/09 842/09 Children's Play Area

Parish Councillors will continue to monitor the area.

Parish
Councillors

863/09 842/09 Community Facilities

An item has been placed in the current edition of The Tribune about the problem with balls going into Residents gardens from the Playing Field.

863/09 842/09 Clare Road/Crowson Crescent

Peterborough City Council is being requested to provide further information in respect of why the tree cannot be cut down. The tree will be replaced after removal of the existing tree.

Clerk

863/09 843/09 Clare Road

Cllr Lord reported that a meeting had been arranged but was postponed because of the inclement weather. A new date has been arranged of the 22 January 2010.

Cllr Lord

863/09 851/09 Computer Backup System

The Clerk reported that to access the files now in the online store the license would have to be transferred to another machine. Anyone with the username and password could then access the store and download any file.

It was agreed that this was not acceptable and the Clerk was requested to prepare two sealed envelopes containing the username and password. One envelope would be held by the Chairman and the second envelope by the Vice-Chairman and would be opened on the occasion of the Clerk not be available to service the Parish Council.

Clerk

863/09 855/09.02 Lamp Standard Church Street

The Lighting Department have agreed to look at the removal of the branches around the light.

Clerk

873/09 Handyman

Arrangements are to be made to hold interviews in February 2010.

883/10 Report from Working Groups

883/10.01 Finance

No meeting has been held.

883/10.02 Community Facilities

No meeting has been held.

883/10.03 Planning and Countryside

No planning applications have been received between meetings. An application received today is to be considered as part of Agenda item No. 885/10.

883/10.04 Village Hall

No meeting has been held since the Annual General Meeting.

883/10.05 Neighbourhood Watch and Police Liaison

Carol Aston is to be contacted to arrange another meeting with the Neighbourhood Watch Teams to encourage further teams to be formed.

Cllr
Cavanagh

The training session for the use of the equipment to be used in the Speedwatch campaign will be arranged when the Police Officer has returned to duty.

Cllr
Cavanagh

883/10.06 Village Fete

A date has been set of the 12 September 2010 for the fete and work is in hand in endeavouring to obtain more advertisements in the programme.

884/10 Risk Assessments

A draft document has been prepared and was presented by Cllrs Robinson and Steen.

Parish Councillors will review the document and submit comments for inclusion in the document for presentation at the next Parish Council meeting.

All Parish
Councillors
Clerk

885/10 Planning

It was agreed that the Parish Council has no comments to make in respect of the application for:

Two storey side extension 102 Castle Drive [09/01511/FUL]

886/10 Accounts 2009 – 2010

The accounts as at the 31 December 2009 were reviewed.

Clarification was given in respect of various items and the amounts still to be expended before the end of the financial year were noted.

887/10 Precept 2010 – 2011

On account of the time the meeting was adjourned at 9.15 pm and arranged to reconvene on Wednesday 20 January 2010 at 7.15 pm.

The meeting recommenced on Wednesday 20 January 2010 at 7.15 pm with all Parish Councillors being present. They were reminded that this is a continuation of the meeting commenced on the 13 January 2010.

The Clerk explained the content of some of the expenditure and a discussion took place on the content of several of the items. The cost of up to £3,000 towards the closure of the footpath to the rear and adjacent to Clare Road and Church View is included in the schedule of items.

The various items included in the Village Enhancement programme were discussed and it was agreed to defer the item of a second set of Village Portals and landscaping on Cuckoo Corner.

The items of Village Maintenance and the employment of a Handyman are to be amalgamated and the overall figure reduced to £2,250.

It is anticipated that the item for the provision of allotments could start to progress during 2010 – 2011 and it would be necessary to incur various costs before any grants could be received.

Some £7,000 of reserves would be used to support the expenditure.

It was agreed by a majority vote to set the precept for 2010 – 2011 at Clerk
£25,000.

888/10 Finance

888/10.01 Payments

Payments to:

Mrs Baxter	Cleaning Playing field [December]	£ 40.00
Lentons Landscaping	Grass cutting contract [December]	£ 391.00
Anglian Water	Water to Burial Ground	£ 25.63
Hunt & Coombs	Solicitors	£ 409.92
CPALC	Training	£ 1,050.00
Viridor	Waste collection	£ 32.06
R Lord	Christmas tree electrics	£ 95.82
M Sleet	Christmas tree festival	£ 192.62

were approved for payment.

888/10.02 Receipts

Receipt of the following payment was noted:

R J Scholes	Memorial	£ 40.00
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889/10 Vacancy

No requests for an election to fill the vacancy had been received by the closing date.

The Parish Council will now proceed to make a co-option to fill the vacancy and will advertise the position. The closing date will be the 1 February 2010 and applications will be considered at the meeting to be held on the 10 February 2010.

Clerk

890/10 Youth Council

Cllr Steen said that she and Matthew Footitt visited Peakirk Parish Council during December 2009 and will be visiting Deeping St James towards the end of January 2010 and Glington in February 2010.

Cllr Steen

891/10 Quality Status

The Clerk said that invitations will be sent out and it is anticipated that approximately 25 will be attending.

Clerk

Cllr Sleet is liaising with the ladies who provide refreshments at the Church to provide refreshments. The Guides have agreed to provide some background music.

Cllr Sleet

A draft programme for the evening was handed to Parish Councillors.

892/01 Dog Fouling

It was agreed to discuss this item at the meeting to be held on the 10 February 2010.

Clerk

893/10 Training

Cllr Lord said that he has now received the programme from CPALC for training events to be held in 2010 – 2011.

It was noted that there are courses linked with accounts and allotments and Parish Councillors will consider attending these and any other courses.

Parish
Councillors

A certificate to record Parish Councillors attendance on the three courses held in November and December 2009 were presented to each Parish Councillor by the Chairman.

894/10 Village Enhancement Programme

A meeting has been arranged for Monday 8 February 2010 to discuss the schedule of items agreed as part of the Precept.

Parish
Councillors

895/01 Correspondence

The Clerk read a letter received from the Environment Agency concerning reed removal in the Maxey Cut of the river Welland.

896/10 Village Matters

896/109.01 Bulb Planting

A set of drawings has been marked to show the areas where bulbs have been planted over the past two years. These will be forwarded to Peterborough City Council for their records used in conjunction with grass cutting.

896/10.02 Christmas Tree Festival

A letter of thanks is to be sent to Mr & Mrs Y Maher and the Landlord of the Bluebell for their support with the Christmas tree.

897/10 Date of Next Meeting

Wednesday 10 February 2010 in the School at 7.15 pm

Signed..... Date.....