



## NORTHBOROUGH PARISH COUNCIL



### MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 10 November 2010 AT 7.00 pm IN THE SCHOOL

**Present:** Cllr C Cavanagh  
Cllr R Robinson  
Cllr T Sharp  
Cllr L Steen  
Cllr M Sleet  
Cllr R Tindall *Chairman*

One member of the public

#### **Open Forum**

Concern was recorded at the closure of the bridge at Paradise Lane and details were given who to write to and record their concern.

#### **1024/10 Apologies for Absence**

An apology was received from Cllr R Lord and Cllr B Spriggs.

#### **1025/10 Declaration of Interest**

None

#### **1026/10 Minutes of Meeting of the 13 October 2010**

**1020/10** ~ para 2 – insert ‘approximately’ before £50.00.

The Minutes were agreed and signed with this amendment.

#### **1027/10 Matters Arising [for information]**

##### **1012/10 996/10 Village Hall**

The Solicitor has said that his preliminary examination does not raise any matter for concern. He did, however, ask if the term of 99 years was agreeable.

It was agreed to request he complete report and expand on his comment regarding the length of lease. An item is to be placed on the Agenda for the meeting of the 8 December 2010.

Clerk

**1012/10 999/10 Allotments**

Cllr Tindall

Cllr Tindall said that he has no further information to report.

**1012/10 999/10 Children's Play Area**

Councillors

Parish Councillors will continue to monitor the area.

**1012/10 999/10 Dog Fouling**

The Clerk reported that a bin has now been installed on East Road.

**1012/10 999/10 Handyman**Parish  
Councillors

The Handyman now has further jobs to be undertaken during November 2010.

**1012/10 999/10 Play Equipment**

Clerk

Peterborough City Council has stated they believe insurance will be their responsibility as they undertake the maintenance and inspection of the equipment.

They have been requested to provide a written confirmation of the insurance cover.

**1012/10 999/10 Allotments**

Clerk

The Clerk was requested to endeavour to make a contact as Parish Councillors attempts are not being successful.

**1016/10 Bus Stop Seat**

Letters have been sent to Residents adjacent to the proposed position of the seat.

One letter has been received expressing concern about its location. This will be acknowledged.

Clerk

The Clerk was requested to place the order if no further comments are received by the end November 2010.

**1022/10.01 Notice Boards**

The glass panels have been replaced in the two notice boards.

## **1028/10     Report from Working Groups**

### **1028/10.01 Finance**

The report from the Internal Auditor has been reviewed. The report and response will be presented to the next Parish Council meeting. Clerk

The new arrangements for the employment of Mrs Baxter are to commence on the 1 January 2011. Clerk

Arrangements are to be made to review the Asset Register. Cllrs Robinson and Sharp

### **1028/10.02 Community Facilities**

Additional chippings have been placed in various areas within the Burial Ground.

The Grass Cutting Contractor is to be informed that he did not clean the headstones which had been sprayed with grass clippings after the last cut. Cllr and Mrs Spriggs have cleaned off the grass. Cllr Sleet

The resident adjacent to the Burial Ground has requested that the hedge on their side is allowed to grow taller to provide further screening when funerals take place.

### **1028/10.03 Planning and Countryside**

No planning applications have been received.

### **1028/10.06 Village Fete and Christmas Carols**

A poster has been printed, free of charge through Cllr L Steen, which will be delivered to every household in the Village to advertise the Carols on the Green and the Fun Day 2011.

### **1028/10.04 Village Hall**

The Annual General Meeting is to take place on the 25 November 2010.

### **1028/10.05 Neighbourhood Watch and Police Liaison**

The Speedwatch equipment has now been received and dates were arranged for different days and locations to check speeding through the Village. Cllr Cavanagh

**1029/10    Planning**

No planning applications have been received.

**1030/10    Finance****1015/10.01 Payments**

Payments to:

|                        |                                     |            |
|------------------------|-------------------------------------|------------|
| Mrs Baxter             | Cleaning Playing field<br>[October] | £    40.00 |
| Lentons<br>Landscaping | Grass cutting contract<br>[October] | £   313.92 |
| B Bloodworth           | Handyman                            | £    88.50 |
| Clerk                  | Salary and expenses                 | £   884.14 |
| RH                     | Repairs                             | £    57.00 |
| Moore Stephens         | External Audit                      | £   370.13 |

**1030/10.02 Receipts**

The following payments have been received:

|                 |         |            |
|-----------------|---------|------------|
| Peterborough CC | Precept | £12,350.00 |
|                 |         |            |

**1031/10    Annual Return Year End 31 March 2010**

It was noted that the audit of the Annual return has been completed and again there were no qualifications. Clerk

**1032/10    Accounts 2010 - 2011**

The accounts as at the 30 September 2010 were noted.

It was agreed to allocation specific cost headings for some items allocated under miscellaneous. Clerk

**1033/10    Standing Orders**

The alternative wording and selection of sections were approved for inclusion into Standing orders. Clerk

These will now be incorporated into the document to create a specific document for Northborough Parish Council and distributed to each Parish Councillor.

**1034/10    Nine Bridges**

It was agreed to arrange a meeting with Peterborough City Council Officers on a Monday morning at 9.00 am. Clerk

**1035/10     Bridge Southern End of Paradise Lane**

Concern was recorded of the closure of the bridge without notice.

Parish  
Councillors

The Inspector's report which has been received by the Parish Council was noted as being prepared on the 21 October 2009 and that no action had been taken on those items as requiring immediate action at that time.

There is concern about the safety of pedestrians on the alternative signposted route.

It was agreed that Peterborough City Council be urged on a continuous basis to replace the bridge as soon as possible.

**1036/10     Village Hall**

See Minute 1027/10 1012/10 996/10 Village Hall.

**1037/10     Youth Council**

On account of the non availability of people involved with the proposal it was agreed to place it in suspension for the present time.

**1038/10     Training**

It was noted that the CPALC training programme for January to March 2011 has now been published.

Parish  
Councillors

Parish Councillors will review the courses and determine if there are any suitable for attending.

**1039/10     Village Enhancement Programme**

The planting of further bulbs in various locations in the Village has taken place.

Parish  
Councillors

A meeting of the Working Group is to be held on the 13 December 2010 to consider the remaining items on the schedule for 2010 – 2011 and to agree a timetable for the work to be undertaken.

A review of projects for 2011 – 2012 will also be considered in readiness for the Budget 2011 – 2012.

**1040/10     Correspondence**

Various items of correspondence received have been dealt with under the various Agenda items.

**1041/10     Village Matters**

None

**1042/10     Date of Next Meeting**

Wednesday 8 December 2010 in the School at 7.00 pm

Signed..... Date.....