



NORTHBOROUGH PARISH COUNCIL

MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 8 July 2009 AT 7.15 pm IN THE SCHOOL

Present: Cllr R Lord
Cllr R Robinson
Cllr T Sharp
Cllr B Spriggs
Cllr M Sleet
Cllr R Tindall *Chairman*

In attendance: Five Members of the public

789/09 Apologies for Absence

An apology was received from Cllr C Cavanagh.

790/09 Declaration of Interest

Cllr R Robinson declared a personal interest in the matter of Agenda item 798/09 - Finance, remained in the meeting and took part in the discussion when the item was considered.

791/09 Minutes of Meeting of the 10 June 2009

The Minutes were agreed and signed.

792/09 Matters Arising [for information]

776/09 759 Allotments

Cllr Tindall said that he is attempting to make contact with the owner of an appropriate piece of land. Cllr Tindall

776/09 763.02 Community Facilities

It has been necessary to arrange for another Contractor to undertake the work to the post to the Churchyard.

778/09.02 Community Facilities

On account of the absence of Cllr Steen no report was available in respect of the two additional seats.

Cllr Steen

778/09.05 Neighbourhood Watch

On account of the absence of Cllr Cavanagh no report was available in respect arranging another meeting.

Cllr
Cavanagh

779/09 Youth Council

It is understood that Matthew Footitt has agreed to make a presentation at the meeting to be held on the 9 September 2009. Cllr Steen

783/09 Website

The Clerk is now adding papers to the website as they become available. Clerk

787/09.01 Annual Report

A copy of the Annual Report 2009 has been distributed to every household in the Village.

787/09.02 Church View

The bushes on the land, together with those adjacent to the footpath have been trimmed.

793/09

Clare Road

The Clerk reported that he has been advised by the Solicitor in the Peterborough City Council Legal Department that the revised plan is now acceptable. Clerk

A transfer of responsibility for the construction of the link is now being drafted and will be available within the next 7/10 days for signing.

The Highways Department anticipate constructing the link during August 2009.

794/09

Report from Working Groups

794/09.01 Finance

No meeting has been held.

794/09.02 Community Facilities

The Village Hall is understood to be on schedule for completion of the refurbishment works by the end of August 2009.

It was agreed to change the specification to the refurbishment of the car park to the Playing Field from a surface dressing to planing the surface and to apply a wearing course of tarmac. The specification for the other area linked to the Village Hall is to remain as a surface dressing. Clerk

Work to the repair to the wall adjacent to the shop and the installation of the memorial stone are scheduled to commence during week commencing the 13 July 2009.

794/09.03 Planning and Countryside

One planning application has been received and considered.

794/09.04 Village Hall

No meeting has been held.

794/09.05 Neighbourhood Watch and Police Liaison

On account of the absence of Cllr Cavanagh no report was available.

795/09 Financial Risk Assessment

It was agreed that as part of the Financial Procedures that a copy of invoices for payment are presented to the meeting at the same time as approval of payments are considered. Clerk

Cllr Sharp proposed with Cllr Sleet seconding that the amount the Council may authorise expenditure without the need of competitive tendering be increased from £250 to £500.

This was agreed.

A revised document incorporating this amendment is to be presented to the Parish Council meeting to be held on the 9 September 2009 for approval. Clerk

796/09 Computer Backup System

The Clerk explained that documents generated on his computer are held on the hard drive of the computer with a copy held on an external hard drive. Clerk

It was accepted that this did not give sufficient cover if the premises were the subject of a fire, burglary or other incident.

The Clerk was requested to present to the next meeting proposals and costs in respect of using an online storage system which provides automatic backups of all documents generated on behalf of the Parish Council.

797/09 Planning

No objections were recorded in respect of the planning application:

Single storey rear extension 5 St Andrews Road
[09/00531/FUL].

798/09

Finance

798/09.01 Payments

Payments to:

Mrs Baxter	Cleaning Playing field [June]	£ 40.00
Lentons Landscaping	Grass cutting contract [June]	£ 437.00
Clerk	Salary and expenses	£1,821.92
R Robinson	Travel expenses	£ 25.20
Y Maher	Electricity	£ 22.05

were approved for payment.

Payment to Viridor [waste collection - £64.11] was not approved as it is now offset by a credit note due to be issued for the same amount.

A discussion took place in respect of the work covered by the invoice from J & J Sharpe. They are to be requested to provide details of the order issued for the work.

Clerk

It was also agreed that following the rejection by J & J Sharpe of the invoice for the repair to the damaged posts at the Old Pond Site that legal action be taken, if necessary, to recover the amount due.

Clerk

798/09.02 Receipts

None

799/09

Quality Status

The Clerk announced that the Quality Status submission has been considered by the Panel and deferred until the next meeting in September 2009. This is to enable the Parish Council to respond to some points they have raised in a letter in respect of the submission.

The Clerk will respond to the letter and provided additional papers in sufficient time for their next meeting.

Clerk

800/09

Training

Cllr Lord asked the Parish Councillors to let him have details of other courses they wish to attend during the coming year.

All Parish
Councillors

Cllr Lord

He said that Deeping Gate Parish Council will be sending representatives to the sessions in November 2009.

Cllr Lord

Cllr Robinson said that he understood Deeping St James Parish Council is interested in attending and they will be contacted to obtain more information in respect of the number of attendees.

801/09 Village Enhancement Programme

A further meeting is to be arranged for later in July 2009.

All Parish
Councillors

802/09 Village Matters

802/09.01 Church Street

It was agreed to instruct Lentons Landscaping to trim and clear vegetation around the new trees which have been planted in Church Street

Cllr Sleet

802/09.02 Seats and Notice Boards

The various seats around the Village are to be prepared and re-varnished. The notice board outside the School and the shop are to be cleaned internally and externally.

Cllr
Spriggs

802/09.03 Family Day

It was agreed that the Family Day being held in September 2009 is to be considered a Parish Council event for this year.

Clerk

The Management Group undertaking the organisation will submit a report and set of accounts to the Parish Council after the event has taken place.

Cllrs Sleet
and Steen

803/09 Date of Next Meeting

Wednesday 9 September 2009 in the School at 7.15 pm

Signed..... Date.....