



NORTHBOROUGH PARISH COUNCIL

MINUTES OF MEETING OF NORTHBOROUGH PARISH COUNCIL ON WEDNESDAY 10 June 2009 AT 7.15 pm IN THE SCHOOL

Present: Cllr R Lord
Cllr R Robinson
Cllr T Sharp
Cllr B Spriggs
Cllr L Steen
Cllr R Tindall *Chairman*

In attendance: Two Members of the public

773/09 Apologies for Absence

An apology was received from Cllr C Cavanagh, Cllr G Gudgin and Cllr M Sleet.

774/09 Declaration of Interest

Cllr L Steen declared a personal interest in the matter of Agenda item 777/09 - Clare Road, remained in the meeting and took part in the discussion when the item was considered.

775/09 Minutes of Meeting of the 13 May 2009

The Minutes were agreed and signed.

776/09 Matters Arising [for information]

759 745 Allotments

When an appropriate piece of land is considered to be of possible use discussions will be held with the owner. Cllr Tindall

763.01 Finance

The Financial Risk Assessment has been revised by the Finance Working Group and a copy was handed to each Parish Councillor to review for approval at the next meeting. All Councillors

763.02 Community Facilities

The order has been placed to extend the grass cutting contract and the first two cuts have been undertaken.

The work on the gate posts to the Burial Ground and Churchyard is in progress.

763.03 Planning and Countryside

The fallen cherry tree has been removed.

766 Petition

It is understood that the Tenant of the land is in the process of making a planning application for the changed use of the land.

777/09 Clare Road

The Solicitor in the Peterborough City Council Legal Department is currently on holiday and it has not been possible to obtain a progress report.

Clerk

778/09 Report from Working Groups

778/09.01 Finance

The revised Financial Risk Assessment will be presented for approval at the next meeting.

All
Councillors

The Working Group agreed to remain with Allianz Insurance for the current year. During the year a comparison will be made with the policy offered by Came & Co.

The Clerk was asked to prepare a paper on alternative methods and costs for backing up computer records of the Parish Council.

Clerk

778/09.02 Community Facilities

It was agreed to extend the grass cutting contract to include the piece of land adjacent to the shop.

A tender was accepted for work to the Old Pond Site by Lentons Landscaping.

It was agreed as part of the Playing field changes to provide two seats with backs.

Cllr Steen

778/09.03 Planning and Countryside

Three planning applications have been received and considered.

778/09.04 Village Hall

The Village Hall is now beginning to take bookings for its use after the refurbishment works are completed.

Clerk

778/09.05 Neighbourhood Watch and Police Liaison

A report on behalf of Cllr Cavanagh was presented.

She is arranging for another meeting to extend the scheme in the Village.

Cllr
Cavanagh

The recent Police Liaison meeting adopted the following priorities:

Speeding
 Illegal parking
 Promoting the use of Smart Water
 Use of mobile Police Stations for rural areas
 High visibility policing

779/09 Youth Council

The report was considered and Cllr Steen agreed to lead the initial work in establishing the level of interest of Youths in the Village and to organise a visit to a similar scheme in Wisbech.

Cllr Steen

A proposal is to be prepared by interested youths and presented at the meeting of the 9 September 2009.

780/09 Planning

No objections were recorded in respect of the planning applications:

First floor bedroom extension to existing dwelling 24 Claypole Drive
 [09/00262/FUL]

Single storey rear extension and conservatory 36 Lincoln Road
 [09/00393/FUL]

Demolition of existing workshop/storage building 44 Church Street
 [09/00499/CON]

781/09 Finance

781/09.01 Payments

Payments to:

Mrs Baxter	Cleaning Playing field [May]	£ 40.00
Lentons Landscaping	Grass cutting contract [May]	£ 437.00
Canalbs	Training	£ 37.50
PWLB	Loan	£ 412.49
23ccc	Website	£ 575.00
NALC	Quality Status	£ 57.50
Malcolm Lane	Noticeboard	£2,098.75
Aitken Floral Designs	Vases for grave	£ 21.00
Lovedale Gardens	Repair to posts	£ 294.15
Fun Day	Grant	£ 500.00
Fun Day	PCC grant	£ 750.00

were approved for payment.

781/09.02 Receipts

Receipt of payment from:

K Dew	Grave renewal	£ 20.00
D Neal	Grave reservation renewal	£ 80.00
PCC	Precept	£8,500.00

were noted.

782/09 Quality Status

The Clerk announced that he has now passed the tests for the Certificate in Local Council Administration and was congratulated by the Parish Councillors. The qualification of the Clerk is one of the Tests in the Quality Status submission.

He presented the document prepared for submission to CPALC for the purpose of obtaining Quality Status.

The Panel who consider the application are due to meet on the 24 June 2009 and the result will be advised verbally later that day.

The document will be hand delivered to CPALC on Tuesday 16 June 2009.

Clerk

783/09 Website

Cllr Robinson reported that a visit had taken place to finalise the details of the website and that it is now live at www.northboroughparishcouncil.co.uk

Interest has already been expressed in placing a link on the Local Businesses section. Groups in the Village are to be urged to submit items for inclusion on the site.

Reference to the website will be made by placing a notice on the notice boards and in any documentation used by the Parish Council.

The Clerk has the responsibility for adding content.

Clerk

784/09 Training

Cllr Lord said that the training session in November 2009 has been organised and some of the surrounding Parish Councils have expressed an interest in attending. Final numbers will be determined later in the year.

Cllr Lord
All Parish
Councillors

He presented a list of other training sessions and it was agreed that Parish Councillors would consider which they would like to attend. Some of the courses will be repeated in the future and it was agreed as part of the Quality Status requirement to spread these over the next four years.

785/09 Numbering of Agendas and Minutes

The Clerk said that at a recent briefing in connection with the Quality Status submission he was advised that it is now recommended that the number of each item on an Agenda and in its accompanying Minutes should be the same number. This assists with any cross referencing that may be undertaken at any time.

The new method has been adopted starting with the Agenda and Minutes of the meeting of the 10 June 2009.

786/09 Village Enhancement Programme

786/09.01 The Clerk was instructed to purchase two signs for placing on the entrance gates to the children's play area saying 'No dogs by order of the Parish Council'.

Clerk

786/09.02 It was agreed to accept the tender of RJH Building Services for repairing the wall to the area adjacent to the Village Shop. Cllr Spriggs agreed to act as liaison with the Contractor.

Clerk
Cllr
Spriggs

787/09 Village Matters

787.01 Annual Report

Cllr Steen said that the Annual Report has been printed and will be available for distribution during week commencing 15 June 2009.

Cllr Steen
All
Councillors

787/09.02 Church View

Cllr Steen said that an incident involving the Police on the land in Church View has taken place and it was suggested that the bushes on the land be trimmed together with those overhanging the footpath between Church View and the School.

Clerk

787/09.03 Plaque

Cllr Lord displayed a plaque referring to the Golden Jubilee in 2002 which has been handed to him by a resident. It was agreed to place the plaque in the boundary wall to the Church and RJH Building Services are to be asked to undertake the work as an extension to their order for the work to the wall adjacent to the Village Shop.

Clerk
Cllr
Spriggs

788/09 Date of Next Meeting

Wednesday 8 July 2009 in the School at 7.15 pm

Signed..... Date.....