

## Northborough Parish Council

Northborough & Deeping Gate Village Hall  
Cromwell Close, Northborough, Peterborough, PE6 9DP  
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### To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Thursday 9<sup>th</sup> July 2026** starting at **7.00pm**, at The Green School, Church Street, Market Deeping, PE6 8DA.

**Members of the public and media representatives** are welcome to attend.



Elinor Beesley, Clerk

### ATTENDANCE

**PUBLIC FORUM:** Members of the public may comment on any item of business on the agenda; standing orders permit 15 minutes be allotted for this item.

### AGENDA

- 26.93 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.
- 26.94 DECLARATIONS OF INTEREST: To receive declarations of interest in items and any written requests for dispensations for disclosable pecuniary interests.
- 26.95 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING, HELD ON Thursday 18<sup>th</sup> June 2026.
- 26.96 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None at date of publication.
- 26.97 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to one councillor.
- 26.98 GOVERNANCE:
  - 98.1 To elect Vice-Chair for year 2026/27.
  - 98.2 To note purchases made under delegated powers:
    - a) Family Shopper: Stamps, £14.40
    - b) Green School: hall hire, £24.50
    - c) HMRC: Title deeds and plan search, £14.00
  - 98.3 To confirm council representation on and/or lead Councillor to liaise with:
    - a) Good Neighbours – Rural Peterborough
    - b) Peterborough Environment City Trust
  - 98.4 To approve changes to the bank mandate.
  - 98.5 To approve setting up of a standing order for staff wages.
- 26.99 PLANNING:
  - 99.1 To note applications and decisions received after the publication of the agenda.
- 26.100 VILLAGE AMENITIES, MAINTENANCE:
  - 100.1 To review outstanding and completed maintenance, and Councillors' actions:
    - a) Cemetery Gate.
    - b) Cemetery fence.

- 100.2 To note that the works to re-position the fence between the school playing field and the green area on Church View has been scheduled to start on Monday 3<sup>rd</sup> August 2026 at 8.00am.
- 100.3 To note that the roses to be planted in the Cemetery to commemorate Martha Claire have been delivered, and to agree plans for planting.
- 100.4 To consider an application for use of the Playing Field to hold small football coaching sessions on one morning a week during the summer holidays.
- 100.5 To consider a request from a resident to reduce the height of the hedge on the western boundary of the green area on Church View.
- 100.6 To receive a report on the status of the re-opening of the Village Hall.
  
- 26.101 BIODIVERSITY, NATURE AND CLIMATE: None at date of publication.
  
- 26.102 COMMUNITY AND EVENTS: None at date of publication.
  
- 26.103 FINANCE:
  - 103.1 To approve the attached Schedule of Receipts and Payments.
  - 103.2 To approve the financial reports for one month to 30<sup>th</sup> June 2026.
  - 103.3 To consider quotations for the repair to the swings on the Playing Field.
  - 103.4 To discuss quotations received for repair to the surface of the basketball court.
  - 103.5 To resolve to exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the consideration of a confidential staffing matter. To resolve to readmit the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960.
  - 103.6 To note that the manufacturer has reported that a repair to the roundabout in the children's play area and to discuss options going forward,
  - 103.7 To consider proposal to replace the fencing around the overflow car park.
  - 103.8 To consider a proposal to repair and refurbish the fencing around the children's play area.
  - 103.9 To note submission of the application for a Community Leadership Fund grant for bike ramps has been submitted to Ward Cllrs Neil Boyce and Peter Hiller.
  - 103.10 To consider a reimbursement to Save Our St Andrew's for the purchase of the two roses (Item 26.100.3).
  - 103.11 To approve the purchase of plaques for the roses (Item 26.100.3).
  - 103.12 To approve the quotation for use of heras fencing for Item 26.100.2.
  
- 26.104 REPORTS FROM COUNCILLORS AND THE CLERK:
  - 104.1 To receive reports from Councillors.
  - 104.2 To receive a report from the Clerk on items not covered elsewhere on the agenda.
  - 104.3 To receive reports on external meetings:
    - a) Northborough Community Association meeting, Wednesday 17<sup>th</sup> June at 7.00pm at a venue to be confirmed.
  - 104.4 To receive reports from meetings, conferences, and training and to agree any Council representation.
  - 104.5 To note upcoming meetings, conferences, and training and to agree any Council representation.
    - a) Northborough Community Association meeting, Wednesday 15<sup>th</sup> July at 7.00pm in The Cromwell Suite, Northborough & Deeping Gate Village Hall, subject to the re-opening of the Village Hall.
    - b) NPC Working Group meeting, Monday 27<sup>th</sup> July 2026 at 7.00pm in The Cromwell Suite, Northborough Village Hall, subject to the date of the Village Hall re-opening.
    - c) Burials Committee meeting, Monday 27<sup>th</sup> July 2026 at 6.15pm in The Cromwell Suite, Northborough Village Hall, subject to the date of the Village Hall re-opening. To note that this meeting is due to the meeting on Monday 22<sup>nd</sup> June 2026 being inquorate.
  
- 26.105 CORRESPONDENCE RECEIVED:
  - 106.1 To note correspondence received after the publication of the Agenda.
  
- 26.107 NEXT MEETING: To confirm date of the next Council meeting at Wednesday 9<sup>th</sup> September 2026.

Abbreviations used in this Agenda:

### **Schedule of Receipts and Payments (Minute 26.103.1)**

Items marked \* were paid prior to the meeting as per the agreed regular payments list (Minute 26.75.1), as a statutory obligation, as an already approved payment or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts: None.

Payments:

- a) Staff Salary: Basic (June 2026), £1,409.84\*
- b) Unity Trust Bank: Service charge (30<sup>th</sup> June 2026), £7.00\*
- c) Nest Pensions: May 2026, £81.39 (direct debit)\*
- d) The Green School: Hall hire (24<sup>th</sup> June 2026), £24.50 (Minute 26.98.2)\*
- e) Staff Salary Adjustment: May 2026, £55.51
- f) HMRC: PAYE (May 2026), £194.04
- g) Biffa Waste Services Limited: Cemetery waste management (30<sup>th</sup> June 2026), £71.59 incl. VAT (direct debit)
- h) Beebys: Contracted Grounds Maintenance (30<sup>th</sup> June 2026), £2,085.09 incl. VAT