

Northborough Parish Council

Northborough & Deeping Gate Village Hall
Cromwell Close, Northborough, Peterborough, PE6 9DP
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clerk@northborough-pc.gov.uk 07713 194173

To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Thursday 18th June 2026** starting at **7.00pm**, at The Green School, Church Street, Market Deeping, PE6 8DA.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

ATTENDANCE

PUBLIC FORUM: Members of the public may comment on any item of business on the agenda; standing orders permit 15 minutes be allotted for this item.

AGENDA

- 26.79 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.
- 26.80 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING, HELD ON Thursday 28th May 2026.
- 26.81 DECLARATIONS OF INTEREST: To receive declarations of interest in items and any written requests for dispensations for disclosable pecuniary interests.
- 26.82 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None at date of publication.
- 26.83 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to one councillor.
- 26.84 GOVERNANCE:
 - 84.1 To note purchases made under delegated powers:
 - a) Inside Out: Tree stake and compost, £11.98
 - b) The Green School: Hire of Village Hall, £24.50
 - c) The Green School: Hire of Village Hall, £17.50
 - 84.2 To adopt:
 - a) Expenses Policy
 - b) Volunteer Policy
 - c) Village Planters Volunteers Terms of Reference
- 26.85 PLANNING:
 - 85.1 To note Application 26/002122/HHFUL: Demolition of existing garage and original single storey rear extension and erection of single storey rear and side extensions, single storey enclosed front porch, insertion of window to existing flank wall, removal of chimney and rooflight and rendering of existing external brick walls at 30 Granville Avenue has been permitted.
 - 85.2 To note applications and decisions received after the publication of the agenda.
- 26.86 VILLAGE AMENITIES, MAINTENANCE:
 - 86.1 To review outstanding and completed maintenance, and Councillors' actions.

86.2 To note that the replacement tree has been planted on the verge, near the pumping station in Church Street.

26.87 BIODIVERSITY, NATURE AND CLIMATE: None at date of publication.

26.88 COMMUNITY AND EVENTS:

88.1 To receive a report on the status of the Village Hall closure.

88.2 To consider if there would be sufficient interest from residents to attend a showing of the People's Emergency Briefing at Peakirk Village Hall, and to agree the response to the Invitation from Peakirk Parish Council to hold a joint event.

88.3 To consider the offer from a resident to donate a Christmas tree from their garden for the 2026 village Christmas tree.

26.89 FINANCE:

89.1 To approve the attached Schedule of Receipts and Payments.

89.2 To approve the financial reports for one month to 31st May 2026.

89.3 To consider the draft agreement from PCC regarding the responsibilities of both NPC and PCC for the play equipment and the play equipment inspections.

89.4 To note that the HMRC rate payable for mileage has increased to 55p/mile and to approve this new rate for the Clerk's mileage as per the contract of employment backdated to 1st April 2026.

89.5 To consider a proposal to make an application to the Community Leadership Fund.

89.6 To note that Cambridgeshire parishes can have free access to Parish Online until 1st March 2027 and to consider whether NPC requires this.

89.7 To consider a proposal to purchase a new inclusive roundabout for installation in the children's play area.

89.8 To consider quotations for the repair or replacement of the overflow car park fencing.

89.9 To consider a proposal to move the fence between the green area and the school playing field on Church View to its correct boundary position.

26.90 REPORTS FROM COUNCILLORS AND THE CLERK:

90.1 To receive reports from Councillors.

90.2 To receive a report from the Clerk on items not covered elsewhere on the agenda.

90.3 To receive reports on external meetings:

a) Northborough Community Association meeting, Wednesday 17th June 2026 at 7.00pm.

90.4 To note upcoming meetings, conferences, and training and to agree any Council representation.

a) Northborough Community Association meeting, Wednesday 17th June 2026 at 7.00pm in The Cromwell Suite, Northborough & Deeping Gate Village Hall, subject to the Village Hall being open.

b) Burials Committee meeting, Monday 22nd June 2026 at 6.15pm in The Green School, Church Street, Market Deeping.

c) NPC Working Group meeting, Monday 29th June 2026 at 7.00pm in The Cromwell Suite, Northborough Village Hall, subject to the Village Hall being open.

26.91 CORRESPONDENCE RECEIVED:

91.1 To note correspondence received from a resident regarding the leaving of rubbish at bridge over the Maxey Cut on the Nine Bridges footpath and to consider any Council action.

91.2 To consider an email from a resident reporting that a stone hit and shattered the window of their motorhome when the grounds maintenance contractors were mowing the verge outside their house.

91.3 To note correspondence received after the publication of the agenda.

26.92 NEXT MEETING: To confirm date of the next Council meeting at Wednesday 8th July 2026.

Abbreviations used in this Agenda:

NPC – Northborough Parish Council

PCC – Peterborough City Council

Schedule of Receipts and Payments (26.89.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 26.75.1), as a statutory obligation, as an already approved payment or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts:

- a) Burial fees: Deeds and interment, £650.00
- b) Burial fees: Deeds, £275.00
- c) Burial fees: Interment, £310.00

Payments:

- d) Wicksteed Leisure Limited: Toadstools (7th April 2026), £3,577.49 incl. VAT (Minute 26.11.3)*
- e) Lloyds Bank Plc: Monthly debit card fee (2nd May 2026), £3.00 (corporate card)*
- f) HP Instant Ink UK: Ink subscription (20th April 2026), £13.49 incl. VAT (autocard)*
- g) Staff Salary: Basic (May 2026), £1,409.84*
- h) Unity Trust Bank: Service charge (31st May 2026), £7.00*
- i) Joanne Stephens: Internal Audit 2025/26, £65.00 (Minute 26.75.20)*
- j) Zurich Municipal: Annual Parish Council Insurance (6th April 2026), £1,035.42*
- k) Nest Pensions: May 2026, £81.39 (direct debit)*
- l) Staff Salary Adjustment: May 2026, £55.31
- m) HMRC: PAYE (May 2026), £194.24
- n) Biffa Waste Services Limited: Cemetery waste management (31st May 2026), £107.39 incl. VAT (direct debit)
- o) Beebys: Contracted Grounds Maintenance (31st May 2026), £2,085.09 incl. VAT
- p) Anglian Water Business (National) Ltd t/a Wave: Cemetery Water supply (8th June 2026), £22.75 (direct debit)