Northborough Parish Council

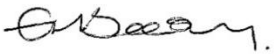
Northborough & Deeping Gate Village Hall
Cromwell Close, Northborough, Peterborough, PE6 9DP
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AGENDA

Northborough Parish Council

To All Members of the Council:
You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 10th December 2025** starting at **7.00pm**, at Northborough & Deeping Gate Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA.

Paul Field
ATTENDANCE

PUBLIC FORUM: Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

25.150 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.

25.151 TO APPROVE THE MINUTES OF THE MEETING, HELD ON 12th November 2025.

25.152 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None at date of publication.

25.153 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to one councillor.

25.154 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.

25.155 GOVERNANCE:

155.1 To note purchases made under delegated powers:
- a) Screw Fix: Spray paint, £10.59 (card payment)
- b) Amazon: Plant protectors, £6.99 (card payment)
- c) Sainsburys: Sweets for Christmas event, £57.65 (card payment)
- d) One Stop, Northborough: Food and drink for Christmas event, £79.26 (card payment)

155.2 To approve Cllr Pearce as NPC's representative and as a Trustee for Good Neighbours Rural – Peterborough.

155.3 To approve the additional of Cllr Sloan to the bank mandate and internet banking user.

155.4 To agree NPC's second representative on NCA.

25.156 PLANNING:

156.1 To consider Applications 25/01521/FUL and 2501522/LBC: Construction and conversion of existing barns with new link structure to form a single dwelling – part-retrospective, Land adjacent to 5 Church Farm Mews.

156.2 To note applications and decisions received after the publication of the Agenda.

25.157 VILLAGE AMENITIES, MAINTENANCE:

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157.3 To review outstanding maintenance and Councillors' actions where not covered elsewhere on the Agenda:
- a) PCC has repaired the damaged step at the end of Paradise Lane and have reported that the repair may be temporary.
- b) Following a report from a resident that the trees on right side of Church Street (when travelling towards Peakirk Road) are encroaching the Highway, the Clerk reported the issue to PCC, and an inspection has been arranged.
- c) PCC have carried out work to clear the weeds and nettles from the edges of the footpath between Church Street and Church View.

157.4 To note the dead Birch tree on Church Street has been felled and the stump has been ground down to ground level.

157.5 To receive a report on the Village Hall solar panels installation.

157.6 To note that the repairs to the overflow carpark are due to take place in January 2026.

157.7 To agree the proposed tree species to replace the felled Birch tree.

25.158 BIODIVERSITY, NATURE AND CLIMATE: None at date of publication.

25.159 COMMUNITY AND EVENTS:

159.1 To receive any update on the Anglian Water works in Church Street.

159.2 To receive reports on the Christmas Light Switch On event, held on Sunday 30th November 2025.

25.160 FINANCE:

160.1 To approve the attached Schedule of Receipts and Payments.

160.2 To approve the financial reports for one month to 30th November 2025.

160.3 To approve the 2026/27 draft budget and 5-year capital plan.

160.4 To consider correspondence from Good Neighbours – Rural Peterborough detailing the estimated cost per household to NPC for the year 2026/27.

160.5 To consider a proposal to purchase a new NPC laptop for the Clerk's use up to a sum of £1000.00 excl. VAT.

160.6 To consider a proposal to purchase a new noticeboard for installation on Church Street.

160.7 To consider a proposal to purchase signage for the Green Burials area and to agree if one sign or two signs are required at a cost of £23.40 per sign.

160.8 To consider whether standard finish or painted black finish is required for the planned solar lights and columns for installation in the Village Hall car park, and to approve one of the two quotations from Wydels, which is to be paid from the awarded Peterborough Net Zero grant.

160.9 To note the quotation from PCC for installation of Item 25.160.80 in the sum of £1,711.87, which is to be paid from the awarded Peterborough Net Zero grant.

160.10 To note that Biffa is increasing its haulage prices for the Cemetery waste collection by £1.40 per lift, effective from 1st January 2025.

160.11 To consider payment of invoice from The Village Tribune Limited for directory listings and editorial content for the year 2026 in the sum of £300.00.

160.12 To consider an increase in the Clerk's salary by 1 Salary Pay Point following the annual appraisal.

25.161 REPORTS FROM COUNCILLORS AND THE CLERK:

161.1 To receive reports from Councillors.

161.2 To receive report from Clerk on items not covered elsewhere on the agenda.

161.3 External meetings, conferences, and training: To agree any Council representation, note upcoming dates and receive reports:
- a) Northborough Community Association meeting (AGM), held on Wednesday 19th November 2025 at 7.00pm in The Cromwell Suite, Northborough and Deeping Gate Village Hall.
- b) Northborough Community Association meeting, to be held on Wednesday 17th December 2025 at 7.00pm in The Cromwell Suite, Northborough and Deeping Gate Village Hall.
- c) NPC Working Group meeting, to be held on Monday 22nd December 2025 at 7.00pm in The Cromwell Suite, Northborough Village Hall.

25.162 CORRESPONDANCE RECEIVED:

162.1 To note correspondence from The Deepings Practice PPG reporting that their application for an

Urgent Treatment Centre for the area covered by The Deepings Practice has not been successful.

25.163 NEXT MEETING: To confirm date of the next Council meeting as Wednesday 14th January 2026.

Abbreviations used in this Agenda:
NPC – Northborough Parish Council
NCA – Northborough Community Association
PCC – Peterborough City Council
PPG – Patient Participation Group

Schedule of Receipts and Payments (25.160.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 25.15.1), as a statutory obligation5, as an already approved payment or under delegated powers with the relevant Minute shown against the item.
No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts: None.

Payments:
a) Lloyds Bank Plc: Monthly debit card fee (2nd November 2025), £3.00*
b) HP Instant Ink UK: Ink subscription (20th October 2025), £13.49 incl. VAT (autocard)*
c) Adobe: One month subscription (8th October 2025), £6.98*
d) Graytones Printers: Christmas event poster printing (19th November 2025), £18.00 incl. VAT (Minute 25.146.11)*
e) Mumby Landscapes Ltd: Deposit for overflow carpark repair, £519.60 incl. VAT (Minute 25.146.6)*
f) EDF Solar Contact: Village Hall solar panels, £15,995.00 incl. VAT (Minute 25.118.6)*
g) A M Kreative: Christmas event flyer printing and delivery (18th November 2025), £144.00 incl. VAT (Minute 25.146.11)*
h) Staff Salary: Basic (November 2025), £1356.96*
i) Unity Trust: Service charge (30th November 2025), £6.00*
j) Nest Pensions: November 2025, £80.52 (direct debit)*
k) David Palmer Tree Services: Tree felling, Church Street (27th November 2025), £600 incl. VAT (Minute 25.118.3)*
l) Just Sing! Ladies Choir: Christmas event 2025 (2nd December 2025, £60.00 (Minute 25.146.11)*
m) Beebys: Contracted Grounds Maintenance (30th November 2025), £2085.09 incl. VAT
n) Biffa Waste Services Limited: Cemetery waste management (30th November 2025), £67.39 incl. VAT (direct debit)

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