

Northborough Parish Council

Northborough & Deeping Gate Village Hall
Cromwell Close, Northborough, Peterborough, PE6 9DP
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To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 9th July 2025** starting at **7.00pm**, at Northborough & Deeping Gate Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA

ATTENDANCE

To note the sad passing of former Cllr Malcolm Spinks and to acknowledge his long standing on the council and his tireless contribution to the community. Members to hold a one minute silence.

PUBLIC FORUM: Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

25.94 **APOLOGIES FOR ABSENCE:** To receive and approve apologies for absence.

25.95 **TO APPROVE THE MINUTES OF THE MEETING, HELD ON**

95.1 Wednesday, 11th June 2025.

95.2 Wednesday, 14th May 2025.

25.96 **TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS:** None at date of publication.

25.97 **COUNCILLOR VACANCIES:** To consider any applications received for co-option of up to one councillor; one application received at date of publication.

25.98 **DECLARATIONS OF INTEREST:** To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.

25.99 **GOVERNANCE:**

99.1 To note purchases made under delegated powers:

a) Screwfix: paint and brushes (Cemetery shed), £30.18.

99.2 To note the AGAR 2024/25 has been published and submitted to the External Auditor and to note the amended dates for the Exercise of Public Rights as 27th June 2025 to 7th August 2025.

25.100 **PLANNING:**

100.1 To note application and decisions received after the publication of the Agenda.

25.101 **VILLAGE AMENITIES, MAINTENANCE:**

101.1 To review outstanding maintenance and Councillors' actions.

101.2 To consider a request from a relative of a resident for permission to install a memorial bench or plaque near the Village Hall or on the Playing Field.

- 101.3 To receive an update on the Grant from Peterborough Net Zero Villages.
- 101.4 To discuss the maintenance required on the school footpath between Church View and Church Street and to agree any NPC action.
- 101.5 To receive an update on installation of the new Vehicle Activated Speed sign on Church Street.
- 25.102 BIODIVERSITY, NATURE AND CLIMATE:
 - 102.1 To note that the trees on Church Street, near Peakirk Road are overgrown and to agree the request to PCC for maintenance.
- 25.103 COMMUNITY AND EVENTS:
 - 103.1 To receive an update on the Anglian Water works in Church Street.
 - 103.2 To agree NPC's response to members of the public who wish to hold events on the Playing Field.
 - 103.3 To note the date of the Christmas Light Switch On 2025 as Sunday 30th November 2025 and to approve a request to PCC for permission to close the end of East Road from 5.00pm to 8.00pm.
- 25.104 FINANCE:
 - 104.1 To approve the attached Schedule of Receipts and Payments.
 - 104.2 To approve the financial reports for two months to 30th June 2025.
 - 104.3 To approve the Schedule of Regular Payments for 2025/26.
 - 104.4 To review the agreement between GNFC and NPC for use of Northborough Playing Field and Football Pitch, and to consider the amendment requested by GNFC to allow fixtures and training to take place on Sundays following a trial period, and to consider any amendments required by NPC including requirements for management of GNFC events and the annual contribution towards grass cutting.
 - 104.5 To consider the Burials Committee recommendation for expenditure on bird deterrent strips to be installed on top of the pergolas in the sum of approximately £ 30.00-35.00 for 18 metres.
 - 104.6 To approve payment to CAPALC for New Councillor training for Cllr Sloan in the sum of £75.00
- 25.105 REPORTS FROM COUNCILLORS AND THE CLERK:
 - 105.1 To receive reports from Councillors.
 - 105.2 To receive report from Clerk on items not covered elsewhere on the agenda.
 - 105.3 External meetings, conferences, and training: To agree any Council representation, note upcoming dates and receive reports:
 - a) Northborough Community Association meeting, Wednesday 18th June 2025 at 7.00pm in The Cromwell Suite, Northborough Village Hall.
 - b) Northborough Community Association meeting, Wednesday 16th July 2025 at 7.00pm in The Cromwell Suite, Northborough Village Hall.
 - c) NPC Working Group meeting, to be held on Monday 25th August 2025 at 7.00pm in The Cromwell Suite, Northborough Village Hall.
 - d) John Clare Countryside North East Parish Cluster meeting: Thursday ?? September from 2.00pm to 4.00pm in Maxey Village Hall.
- 25.106 CORRESPONDANCE RECEIVED:
 - 106.1 To note correspondence from a resident regarding the Clare road/Church View footpath and consider any Council action.
- 25.107 NEXT MEETING: To confirm date of the next Council meeting as Wednesday 10th September 2025.

Abbreviations used in this Agenda:

NPC – Northborough Parish Council

PCC – Peterborough City Council

GNFC – Glington and Northborough Football Club

CAPALC – Cambridgeshire and Peterborough Association of Local Councils

Schedule of Receipts and Payments (25.105.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 25.15.1), as a statutory obligation, as an already approved payment or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts:

- a) Unity Trust Bank: Interest, £235.97

Payments:

- b) Nest Pensions: May 2025, £77.31 (direct debit)*
- c) Lloyds Bank Plc: Monthly debit card fee (June 2025), £3.00 (autocard)*
- d) HMRC: PAYE adjustment, £28.10*
- e) HP Instant Ink: Ink subscription (21st May 2025), £11.99*
- f) Drop box: Annual subscription, £95.88 incl VAT (autocard)*
- g) J Halsall: Internal Audit 2024/25, £65.00
- h) HMRC: PAYE (May 2025), £157.65
- i) Beebys: Contracted Grounds Maintenance (April 2025 adjustment), £118.02 incl VAT*
- j) Beebys: Contracted Grounds Maintenance (May 2025 adjustment), £2085.09 incl VAT*
- k) Staff salary adjustment: May 2025, £39.60*
- l) Staff Salary: Basic (June 2025), £1357.16*
- m) Unity Trust: Service charge (June 2025), £6.00*
- n) Zurich Municipal: Annual Parish Council insurance, £962.05*
- o) Grayton Printers: Flyers, £50.00 (Minute 25.76.10)*
- p) HMRC: PAYE (June 2025), £TBC
- q) Nest: Staff pension (June 2025), £TBC (direct debit)
- r) Beebys: Contracted Grounds Maintenance (June 2025 adjustment), £2085.09
- s) Biffa Waste: Cemetery Waste Collection (30th June 2025), £33.70 incl VAT (direct debit)