

Northborough Parish Council

Northborough & Deeping Gate Village Hall
Cromwell Close, Northborough, Peterborough, PE6 9DP
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To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 12th March 2025** starting at **7.00pm**, at Northborough & Deeping Gate Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA

ATTENDANCE

PUBLIC FORUM: Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

- 25.29 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.
- 25.30 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 12th February 2025.
- 25.31 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None at date of publication.
- 25.32 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to one councillor.
- 25.33 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.
- 25.34 GOVERNANCE:
 - 34.1 To note purchases made under delegated powers: None at date of publication.
- 25.35 PLANNING:
 - 35.1 To consider Application 25/00277/CTR: T1 – Conifer – Fell, 1 Church Street.
 - 35.2 To note applications and decisions received after the publication of the Agenda.
- 25.36 VILLAGE AMENITIES, MAINTENANCE:
 - 36.1 To review outstanding maintenance and Councillors' actions.
 - 36.2 To note additional incidences of fly posting in Northborough have been reported to PCC who have reported that the Environmental Enforcement team will attend and investigate.
 - 36.3 To note the defibrillator pads for the cabinets at Northborough Primary School and East Road have been ordered however they are currently out of stock and expected delivery is mid-late March.
 - 36.4 To receive an update on new signage in the Cemetery.
 - 36.5 To note the Defibrillator cabinet on the wall of the Village Hall has condensation inside it and to consider if any necessary action.
 - 36.6 To note that the Clerk has contacted a company with a view to providing a quotation for resurfacing the Village Hall overflow car park and will supply the requested information.

25.37 BIODIVERSITY, NATURE AND CLIMATE:

- 37.1 To discuss correspondence received from Langdyke Countryside Trust regarding a potential nature reserve or community orchard near Peakirk.
- 37.2 To receive an update on the new wildflower areas on the Playing Field.
- 37.3 To receive an update on the tree works at Northborough Primary School, to note the response from Northborough Primary School regarding NPC's request to consider tree planting along the boundary, and to consider a request from Northborough Primary School for volunteers to help with the current and future tree planting on the school site.

25.38 COMMUNITY AND EVENTS:

- 38.1 To consider hosting a second Defibrillator and CPR training event hosted by East Anglian Air Ambulance.

25.39 FINANCE:

- 39.1 To approve the attached Schedule of Receipts and Payments.
- 39.2 To approve the financial reports for one month to 28th February 2025.
- 39.3 To consider membership of Good Neighbours Rural Peterborough for year 2025/26.
- 39.4 To approve payment to GD Services for invoice dated 22nd February 2025 for grave digging in the sum of £200.00.
- 39.5 To note that NPC has submitted the bid for a grant to fund for solar panels and batteries, and solar lampposts at Northborough Village Hall.
- 39.6 To consider a request from Save Our St Andrews for NPC to purchase and install two flower bed plaques in St Andrews Churchyard and one flower bed plaque in the Cemetery to explain the significance of the roses that will be planted.
- 39.7 To consider payment of the CAPALC affiliation fee for 2025/26 in the sum of £498.90.
- 39.8 To consider payment of the CAPALC Data Protection Officer Membership Scheme for 2025/26 in the sum of £50.00.

25.40 REPORTS FROM COUNCILLORS AND CLERK:

- 40.1 To receive reports from Councillors.
- 40.2 To receive report from Clerk on items not covered elsewhere on the agenda.
- 40.3 External meetings, conferences, and training: To agree any Council representation, note upcoming dates and receive reports:
 - a) Northern Cluster Nature Recovery Group Meeting to be held on Thursday 13th February 2025 at 2.00pm to 4.00pm in Maxey Village Hall: Report from Cllr Chiva.
 - b) NPC Working Group, to be held on Monday 24th February 2025 in Northborough & Deeping Gate Village Hall.
 - c) *Burials Committee meeting, to be held on Monday 24th February 2025 at 6.30pm in Northborough & Deeping Gate Village Hall: this meeting was postponed due to the committee not being quorate.*
 - d) Northborough Community Association meeting held on Wednesday 19th March 2025 at 7.00pm in The Cromwell Suite, Northborough Village Hall.
 - e) NPC Working Group meeting, to be held on Monday 24th March 2025 at 7.00pm in The Cromwell Suite, Northborough Village Hall.
 - f) PECT Workshop on Net Zero Barriers and Opportunities: Thursday 25th March 2025 at 5.30pm to 7.30pm in the Cromwell Suite, Northborough & Deeping Gate Village Hall.
 - g) Health & Wellness Event: Saturday 17th May 2025 at 10.00am to 3.00pm at The Deepings Practice, Market Deeping.

25.41 CORRESPONDANCE RECEIVED:

- 41.1 To note correspondence from PCC Waste and Recycling Manager reporting that from Monday 24th February 2025 Peterborough Household Recycling Centre will be operating a permit scheme to limit access to Peterborough residents only; the permit can be applied for online.
- 41.2 To note correspondence from the Environment Agency regarding maintenance of Maxey Cut.
- 41.3 To note correspondence from Deeping Community Leisure Centre (CIC) reporting that the plan to re-open Deepings Leisure Centre will not be going ahead due to a lack of funding.
- 41.4 To note thanks from Save Our St Andrews for NPC's agreement to plant roses in the Cemetery.

25.42 NEXT MEETING: To confirm date of the next Council meeting as Wednesday 9th April 2025.

Abbreviations used in this Agenda:

PCC – Peterborough City Council

NPC – Northborough Parish Council

CAPALC – Cambridgeshire and Peterborough Association of Local Councils

PECT – Peterborough Environment City Trust

NCA – Northborough Community Association

Schedule of Receipts and Payments (25.39.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 24.70.1), as a statutory obligation, as an already approved payment or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts: None.

Payments:

- a) G Fowkes: Christmas 2024 expenses, £35.92 (Minute 25.26.6.b)*
- b) J Dadge: Chair's Allowance, £66.00 (Minute 25.26.4)*
- c) J Dadge: Christmas 2024 expenses, £127.49 (Minute 25.26.6.a)*
- d) Lloyds Bank Plc: Monthly debit card fee (February 2025), £3.00 (autocard)*
- e) HP Instant Ink: Ink subscription (21st January 2025), £11.99*
- f) Defib Store: Adult and Paediatric defibrillator pads, £255.60 (Minute 25.26.8 and Minute 25.26.9)*
- g) Staff Salary: Basic (February 2025), £1344.46*
- h) Unity Trust: Service charge (February 2025), £6.00*
- i) Biffa Waste: Cemetery Waste Collection (31st January 2025), £101.09 incl VAT (direct debit)*
- j) NCA: Contribution to skip hire, £110.00 (Minute 25.26.5)*
- k) Nest Pensions: 2025, £77.21 (direct debit)*
- l) Staff Salary: Adjustment (February 2025), £45.37
- m) HMRC: PAYE (February 2025), £92.83
- n) Beebys: Contracted Grounds Maintenance (xx February 2025), £1967.07
- o) Information Commissioners Office: Data Protection fee, £35.00 (direct debit)