

Northborough Parish Council

Northborough & Deeping Gate Village Hall
Cromwell Close, Northborough, Peterborough, PE6 9DP
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To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 12th February 2025** starting at **7.00pm**, at Northborough & Deeping Gate Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA

ATTENDANCE

PUBLIC FORUM: Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

- 25.15 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.
- 25.16 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 8th January 2025.
- 25.17 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None at date of publication.
- 25.18 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to one councillor.
- 25.19 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.
- 25.20 GOVERNANCE:
 - 20.1 To note purchases made under delegated powers:
 - a) K K A General Store Ltd (Northborough Convenience Store): Christmas 2024 expenses, £95.50.
 - 20.2 To confirm receipt of the link to the latest edition of The Good Councillor's Guide to Finance.
 - 20.3 To approve the addition of Cllr Fowkes, Cllr Pearce and Cllr Malcolm to the bank mandate and as internet banking users.
- 25.21 PLANNING:
 - 21.1 To consider Application 25/00090/HHFUL and Application 25-00091/LBC: Proposed barn conversion to form recreation space at 52 Church Street.
 - 21.2 To note applications and decisions received after the publication of the Agenda.
- 25.22 VILLAGE AMENITIES, MAINTENANCE:
 - 22.1 To review outstanding maintenance and Councillors' actions.
 - 22.2 To note issues of fly posting in Northborough have been reported to PCC who have reported that the Environmental Enforcement team will attend and investigate.
- 25.23 BIODIVERSITY, NATURE AND CLIMATE: None.

25.24 COMMUNITY AND EVENTS:

- 24.1 To note NPC received news that Gaye Swan, Booking Officer from NCA sadly passed away on 23rd January 2025.
- 24.2 To agree plans for the PECT Workshop on Net Zero Barriers and Opportunities to be held on Thursday 25th March 2025 at 5.30pm to 7.30pm in the Cromwell Suite, Northborough & Deeping Gate Village Hall.
- 24.3 To discuss news for inclusion in the March/April edition of the Village Tribune.
- 24.4 To note tree works are due to take place at Northborough Primary School Monday 17th to Friday 21st February 2025 and NPC has asked that comments from PCC trees officer stating that 'suitable and appropriate replacement planting is considered within the school grounds, in order to maintain future tree canopy cover locally for the numerous environmental, health and welfare benefits' is considered and that replacement planting with appropriately sized trees be part of the works.
- 24.5 To note the NPC have lodged an "expression of interest" in bidding for a grant for solar panels and batteries, and solar lampposts at Northborough Village Hall under the PCC Net Zero Funding Initiative.
- 24.6 To note SOS St Andrews will be hosting a fundraising event on Saturday 3rd and Sunday 4th May 2025 to celebrate the 225th anniversary of the 'Poet's Wife' Martha Clare's birth.

25.25 FINANCE:

- 25.1 To approve the attached Schedule of Receipts and Payments.
- 25.2 To approve the financial reports for one month to 31st January 2025.
- 25.3 To approve a payment of Chair's allowance for Cllr Dadge in the sum of £66.00
- 25.4 To consider request from NCA to pay 50% of the cost of skip hire for clearance of leaves at the Village Hall in the sum of £110.00.
- 25.5 To approve reimbursements for receipts for the Christmas Event 2024:
 - a) Cllr Dadge: £127.49
 - b) Cllr Fowkes: £35.92
- 25.6 To consider a proposal to purchase a new dog sign(s) for installation in the Cemetery.
- 25.7 To approve the purchase of replacement adult defibrillator pads for the defibrillator on the wall of the Primary School from The Defib Store in the sum of £94.00 plus VAT.
- 25.8 To consider the purchase of paediatric defibrillator pads from The Defib Store in the sum of £109.00 plus VAT.

25.26 REPORTS FROM COUNCILLORS AND CLERK:

- 26.1 To receive reports from Councillors.
- 26.2 To receive report from Clerk on items not covered elsewhere on the agenda.
- 26.3 External meetings, conferences, and training: To agree any Council representation, note upcoming dates and receive reports:
 - a) Northborough Community Association meeting held on Wednesday 15th January 2025 at 7.00pm in The Cromwell Suite, Northborough Village Hall: Report.
 - b) Northern Cluster Nature Recovery Group Meeting to be held on Thursday 13th February 2025 at 2.00pm to 4.00pm in Maxey Village Hall: Cllr Chiva will be attending.
 - c) Northborough Community Association meeting: Wednesday 19th February 2025 at 7.00pm in The Cromwell Suite, Northborough Village Hall.
 - d) NPC Working Group, to be held on Monday 24th February 2025 in Northborough & Deeping Gate Village Hall.
 - e) Burials Committee meeting, to be held on Monday 24th February 2025 at 6.30pm in Northborough & Deeping Gate Village Hall.
 - f) PECT Workshop on Net Zero Barriers and Opportunities: Thursday 25th March 2025 at 5.30pm to 7.30pm in the Cromwell Suite, Northborough & Deeping Gate Village Hall.

25.27 CORRESPONDANCE RECEIVED:

- 27.1 To note correspondence from a resident reporting that 'the River at Nine Bridges was in danger of flooding the road between Ginton and Northborough recently, and neighbouring land' and asking if NCA could contact whoever is responsible to ask for the River to be dredged. The Clerk informed the resident that the land either side of Maxey Cut is a designated flood plain and NPC's understanding is that the Cut is dredged annually in Autumn. The Clerk has contacted the EA to raise the resident's

concerns and to ask for confirmation of the dredging schedule and is expecting a response from the local team by 27th February 2025.

- 27.2 To discuss correspondence from The Village Tribune regarding the potential introduction of an online 'Welcome to Triband' publication for residents who move into one of the villages covered by the Village Tribune.

25.28 NEXT MEETING: To confirm date of the next Council meeting as Wednesday 12th March 2025.

Abbreviations used in this Agenda:

PCC – Peterborough City Council

NPC – Northborough Parish Council

NCA – Northborough Community Association

PECT – Peterborough Environment City Trust

Schedule of Receipts and Payments (25.24.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 24.70.1), as a statutory obligation, as an already approved payment or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts:

- a) Burial fees: Interment and grave digging), £350.00
- b) Burial fees: Deed of Grant, £600.00

Payments:

- c) Lloyds Bank Plc: Monthly debit card fee (December 2024), £3.00 (autocard)*
- d) K K A General Store Ltd (Northborough Convenience Store): Christmas 2024 expenses, £95.50 incl VAT*
- e) Easy Florist Supplies, Cemetery grave vases, £16.51 incl VAT (Minute 24.139.8)*
- f) HP Instant Ink: Ink subscription (21st December 2024), £11.99*
- g) Wave Utilities: Cemetery water supply (11th December 2024), £20.24*
- h) E Beesley: Microsoft 365 reimbursement, £123.84*
- i) Staff Salary: Basic (January 2024), £1,094.46*
- j) Unity Trust: Service charge (December 2024), £6.00*
- k) Nest Pensions: January 2025, £77.21 (direct debit)*
- l) Biffa Waste: Cemetery Waste Collection (31st December 2024), £59.38 incl VAT (direct debit)*
- m) HMRC: PAYE (January 2025), £92.83
- n) Staff Salary: Adjustment (December 2024), £311.21
- o) ACR Computers: ESET Security (annual), £35.00 incl VAT*
- p) Starboard Systems Limited: Cemetery software (annual), £673.92 incl VAT
- q) Starboard Systems Limited: Council software (annual), £414.72
- r) Beebys: Contracted Grounds Maintenance, £1967.07