

Northborough Parish Council

Northborough & Deeping Gate Village Hall
Cromwell Close, Northborough, Peterborough, PE6 9DP
www.northborough-pc.gov.uk
clerk@northborough-pc.gov.uk 07713 194173

To All Members of the Council:

You are hereby summoned to attend the **Annual Meeting of Northborough Parish Council** to be held on **Wednesday 10th July 2024** starting at **7.00pm**, at Northborough & Deeping Gate Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA

ATTENDANCE

PUBLIC FORUM: Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

- 24.88 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.
- 24.89 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 12th June 2024.
- 24.90 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None.
- 24.91 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to one councillor.
- 24.92 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.
- 24.93 GOVERNANCE:
 - 93.1 To note purchases made under delegated powers:
 - a) Banner World: Northborough flag, £91.76
 - b) Screwfix: Varnish and spray paint, £39.96
- 24.94 PLANNING:
 - 94.1 To note Application 24/00755/CTR: Group 1 Elderberry coppice to 40cm, (T1) Elderberry coppice to 40cm and (T2) Elderberry crown lift to 2.5m over grass/footpath and sever and strip ivy, Verge of Northborough Manor, Lincoln Road.
 - 94.2 To note Application 24/00739/NONMAT: Non material amendment (increase 900mm in size) to planning permission 24/003399/HHFUL, White Lodge, 2 Rippons Drove has been determined.
 - 94.3 To note Application 24/00518/HHFUL: Proposed first floor side extension, with single storey front extension and single storey rear extension together with alterations, 7 Claypole Drive has been permitted.
 - 94.4 To note Application 24/00361/FUL: Part demolition of stone wall and installation of black metal gate. Erection of 1m high black metal fencing south of the stone wall, Land adjacent to 5 Church Farm Mews has been permitted.
 - 94.5 To note Application 24/00544/LBC: Demolition of a length of 1.6m of stone wall adjacent to aviary and installation of black metal field gate, Land adjacent to 5 Church Farm Mews have been permitted.

24.95 VILLAGE AMENITIES AND MAINTENANCE:

- 95.1 To review outstanding maintenance and Councillors' actions.
 - a) The faded Give Way sign at the junction of Church Street and Lincoln Road has been repaired.
 - b) PCC are due to provide an update by 8th July 2024 regarding maintenance of the weeds and overgrown on the School path.
 - c) The overgrown footpath between Peakirk Road and Northborough Playing Field has been reported to PCC and an update is expected by Monday 8th July 2024.
- 95.2 To receive an update on the purchase of the new basket swing for the Playing Field.
- 95.3 To receive a report from the meeting between Cllr Dadge, Cllr Parker-Brown, the Clerk, and Beebys regarding grounds maintenance issues held on Friday 21st June 2024.
- 95.4 To receive a report from a meeting between Cllr Dadge and Mike Horne from Langdyke Countryside Trust regarding new wildflower planting areas within the parish.
- 95.5 To discuss the evidence that PCC are responsible for the repair and maintenance of the play equipment on the Playing Field and agree correspondence to PCC.
- 95.6 To note the storage box for items in the Cemetery has been purchased and the Cemetery noticeboard notices have been updated.

24.96 COMMUNITY AND EVENTS:

- 96.1 To receive a report on the Beer and Food Event held on Sunday 7th July 2024.
- 96.2 To note the next Glinton and Castor Ward Police Surgery will be held on the evening of Tuesday 8th October 2024 in Marholm Village Hall.
- 96.3 To note upcoming Speed Watch events and confirm participation.

24.97 FINANCE:

- 97.1 To approve the attached Schedule of Receipts and Payments.
- 97.2 To approve the financial reports for one month to 30th June 2024.
- 97.3 To agree any transfer from the current bank account to the savings bank account.
- 97.4 To approve reimbursement to Cllr Dadge for the purchase of the storage box for the Cemetery in the sum of £35.00
- 97.5 To approve a transfer to earmarked reserves for the Community Grant to Deepings Community Leisure Centre CIC in the sum of £2,000.00.
- 97.6 To consider a proposal to purchase fifteen lamppost poppies from the Royal British Legion in the sum of £75.00 incl VAT.
- 97.7 To consider a proposal to purchase a Remembrance bench.

24.98 REPORTS FROM COUNCILLORS AND CLERK:

- 98.1 To receive reports from Councillors.
- 98.2 To receive report from Clerk on items not covered elsewhere on the agenda.
- 98.3 External meetings, conferences, and training: To agree any Council representation, note upcoming dates and receive reports:
 - a) Northborough Community Association, 7.00pm on Wednesday 19th June 2024 in Northborough Village Hall: Report.
 - b) Parish Liaison Group Meeting, 6.30pm on Wednesday 19th June 2024 via Zoom: Report.
 - c) Northborough Community Association, 7.00pm on Wednesday 17th July 2024 in Northborough Village Hall: Report.
 - d) NPC Working Party meeting, 7.00pm on Monday 29th July 2024 in Northborough Village Hall: Report.
 - e) Parish Liaison Group Meeting, 6.30pm on Wednesday 2nd October 2024 via Zoom and in person, venue to be confirmed.

24.99 CORRESPONDANCE RECEIVED:

- 99.1 To note correspondence from the Environment Agency regarding scheduled maintenance works (river vegetation management to reduce flood risk) within Northborough Parish.
- 99.2 To note correspondence from Cambridgeshire County Council Highways regarding the reintroduction of chemical weed treatment within built-up areas in villages and towns, inside the 40mph limit or below, within Cambridgeshire.
- 99.3 To consider correspondence from Good Neighbours Rural Peterborough offering free Associate

Membership for a period of two years.

24.100 NEXT MEETING: To confirm date of the next Council meeting as Wednesday 11th September 2024.

Abbreviations used in this Agenda:

NPC – Northborough Parish Council

PCC – Peterborough City Council

CIC – Community Interest Company

Schedule of Receipts and Payments (24.97.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 24.70.1), as a statutory obligation, as an already approved payment or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts:

a) Ginton and Northborough Football Club: Football Pitch Grounds Maintenance Contribution 2024/25, £600.00

Payments:

b) Staff Salary: Basic (June 2024), £1094.46*

c) Nest: Staff Pension (June 2024), £73.10 (direct debit)*

d) Lloyds Bank Plc: Monthly debit card fee (June 2024), £12.00 (autocard)*

e) Nationwide Amusements: Fairground Rides Balance(Summer event 2024), £2600.00 incl VAT (Minute 24.49.5)*

f) Zurich Insurance: Council Insurance 2023/24, £985.59 incl VAT (Minute 24.70.5)*

g) Unity Trust Bank: Service Charge (April – June 2024), £18.00*

h) Nationwide Amusements: Fairground Rides Balance adjustment (Summer event 2024), £160.00

i) Staff Salary: Adjustment (June 2024), £265.05

j) HMRC: PAYE (June 2024), £68.52

k) HMRC: PAYE Adjustment (2023/24), £74.06

l) HP Instant Ink: Printer ink subscription (21st June 2024), £17.99 incl VAT (autocard)

m) Biffa Waste: Cemetery Waste Collection (30th June 2024), £59.38 incl VAT (direct debit)

n) Beebys: Contracted Grounds Maintenance (30th June 2024), £1967.07