

Northborough Parish Council

Northborough Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

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To Members of the Committee:

You are summoned to attend a **Meeting of the Burials Committee** to be held on **Monday 26th February 2024** at **6.30pm** in the Cromwell Suite at Northborough Village Hall, Cromwell Close, Northborough, PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

Committee Members: Resident Margaret Sleet (Chair)
Councillor John Dadge
Councillor Malcolm Spinks
Councillor Steve Parker-Brown
Resident Jane Knott

AGENDA

ATTENDANCE

PUBLIC FORUM

Members of the public may comment on any item on the agenda.

BC24.34 APOLOGIES FOR ABSENCE.

BC24.35 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, held on 26th October 2023.

BC24.36 TO CONSIDER APPLICATIONS received for membership of the Committee.

BC24.37 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda.

BC24.38 CLERK'S REPORT:

a) On recent burials activity.

BC24.39 BURIAL AND MEMORIAL ENQUIRIES, to discuss:

39.1 A request for an additional memorial on a grave in the ashes area.

39.2 The size of a requested memorial in the ashes area.

BC24.40 REPORTS FROM CHAIR AND COMMITTEE MEMBERS.

BC24.41 BURIAL GROUNDS RISK MANAGEMENT POLICY:

41.1 To review the Risk Management Policy before approval by Council.

41.2 To agree the schedule for inspection of memorials.

BC24.42 TO IDENTIFY ANY ADDITIONAL MAINTENANCE OR ADMINISTRATION REQUIREMENTS.

BC24.43 FINANCE:

43.1 To review the financial position against budget for the Burial Grounds to end of January 2024.

43.2 To agree any project and expenditure recommendations for expenditure to be taken to full Council.

BC24.44 TO NOTE RECEIVE A REPORT ON RECENT TRAINING for the Chair and Clerk:

44.1 Sexton Duties Training, 23rd November 2023.

44.2 Exclusive Rights of Burial, 13th and 14th February 2024.

BC24.45 NEXT MEETING: To confirm the date of the next meeting as 24th June 2024.

AGENDA

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