

Northborough Parish Council

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

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To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 10th January 2024** starting at **7.00pm**, at Northborough Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA

ATTENDANCE

TWO MINUTES SILENCE in memory of former Councillor Brian Spriggs who sadly passed away 29th December 2023.

PUBLIC FORUM

Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

- 24.1 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.
- 24.2 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 13th December 2023.
- 24.3 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None.
- 24.4 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to two councillors.
- 24.5 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.
- 24.6 GOVERNANCE: None.
- 24.7 PLANNING:
 - 7.1 To note Application 23/01689/WCPP: Variation of condition C2 (wording to show a new revised plans) of planning permission 22/00240/FUL, Land adjacent to 4 Church Farm Mews.
- 24.8 VILLAGE AMENITIES AND MAINTENANCE:
 - 8.1 To review outstanding maintenance.
 - 8.2 To receive a report from the Play Equipment Working Party.
- 24.9 COMMUNITY AND EVENTS:
 - 9.1 To agree schedule of Speed Watch events for year 2024.
 - 9.2 To consider a proposal for the Village Event to be held in Summer 2024.
 - 9.3 To consider the invitation from the Northern Neighbourhood Policing Team to host a Ward Police Surgery on Thursday 7th March 2024.
- 24.10 FINANCE:
 - 10.1 To consider increase in Clerk's salary, from 1st December 2023, by one pay point as per contract.

- 10.2 To approve the attached Schedule of Receipts and Payments.
- 10.3 To approve the financial reports for one month to 31st December 2023.
- 10.4 To consider contribution to the Village Tribune for the year 2024 for listings and editorial.
- 10.5 To consider quotations for the new bench.
- 10.6 To agree the location of the above bench.

24.11 REPORTS FROM COUNCILLORS AND CLERK:

- 11.1 To receive reports from Councillors
- 11.2 To receive report from Clerk on items not covered elsewhere on the agenda.
- 11.3 External meetings, conferences, and training: To agree any Council representation, note upcoming dates and receive reports:
 - a) Peterborough City Council: briefing on the proposed Local Plan, 6.00pm on 11th January 2024.
 - b) Northborough Community Association, 7.00pm on 16th January 2024.

24.12 CORRESPONDANCE RECEIVED: None at date of publication.

24.13 NEXT MEETING: To confirm date of the next Council meeting as Wednesday 14th February 2023.

Abbreviations used in this Agenda:

None

Schedule of Receipts and Payments (24.10.2)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 22.69.1), as a statutory obligation, as an already approved payment or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts:

- a) Burial fees: Two Memorials (new), £240.00
- b) Burial fees: Two Grants, one Internment, £1300.00
- c) Burial fees: One Grant, One Internment, £400.00

Payments:

- d) Nest Pensions (November 2023), £73.03 (direct debit)*
- e) Staff Salary: Basic December 2023), £1133.66*
- f) Lloyds Bank Plc: Monthly debit card fee (November 2023), £12.00 (autocard)*
- g) Unity Trust Bank: Service charge (October – December 2023), £18.00*
- h) Staff Salary Adjustment: December 2023, £210.72
- i) HP Instant Ink: Printer ink subscription (December 2023), £9.99 incl VAT
- j) Beebys: Contracted Grounds Maintenance (December 2023), £1855.72
- k) Biffa Waste Cemetery Waste Collection (December 2023), £51.19 incl VAT (direct debit)
- l) Cloud Next: Domain renewal, £132.00 incl VAT
- m) Microsoft Office: Annual subscription, £103.20 incl VAT