

Northborough Parish Council

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

www.northborough-pc.gov.uk

clerk@northborough-pc.gov.uk 07713 194173

To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 13th December 2023** starting at **7.00pm**, at Northborough Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA

ATTENDANCE

PUBLIC FORUM

Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

23.140 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.

23.141 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 8th November 2023.

23.142 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS: None.

23.143 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to two councillors.

23.144 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.

23.145 GOVERNANCE:

145.1 To note purchases made by the Clerk under delegated powers:

a) AM Kreative Media: Christmas flyer delivery, £21.60 incl VAT

145.2 To agree meeting dates for 2024.

145.3 To agree a proposal to set up a Working Group for the replacement and/or additional play equipment on the Village Field and to decide the Council lead for the project.

23.146 PLANNING:

146.1 To consider Application 23/01558/HHFUL: Single storey side extension, new sewage treatment plan and a brick plinth to wrap around both existing and proposed roof tiles, White Lodge, 2 Rippons Drove.

146.2 To consider Application 23/01639/HHFUL: Proposed two storey side extension and rear single storey extension, 2 Deeping St James Road.

23.147 VILLAGE AMENITIES AND MAINTENANCE:

147.1 To review outstanding maintenance.

147.2 To discuss a request from a resident for infill planting on Parish Council Land in Church View, along the boundary at the back of the Electricity Substation, near 66 Church View.

147.3 To consider the of installation of 'Slow Speed' signs in the Village which can be borrowed from PCC.

23.148 COMMUNITY AND EVENTS:

- 148.1 To note the reports following PCC's Local Plan Issues and Options Consultation July 2023 are now available to view.
- 148.2 To discuss the PCC's Strategic Housing & Economic Land Availability Assessment (Stage 1) Report (SHELAA) and to agree any Council comments regarding the proposed sites within Northborough Parish.
- 148.3 To discuss dates for upcoming Community Speed Watch events.

23.149 FINANCE:

- 149.1 To approve the attached Schedule of Receipts and Payments.
- 149.2 To approve the financial reports for one month to 30th November 2023.
- 149.3 To decide the value of the Community Grant to Deepings Community Leisure Centre (CIC).
- 149.4 To approve the final budget for financial year 2024/25.

23.150 REPORTS FROM COUNCILLORS AND CLERK:

- 150.1 To receive reports from Councillors.
- 150.2 To receive report from Clerk on items not covered elsewhere on the agenda.
- 150.3 External meetings, conferences, and training: To agree any Council representation, note upcoming dates and receive reports:
 - a) Peterborough Parish Council Liaison Meeting held on Wednesday 15th November 2023, report.
 - b) Good Neighbours - Rural Peterborough AGM held on 22nd November 2023, report.

23.151 CORRESPONDANCE RECEIVED:

- 151.1 To note correspondence from PCC informing that the Budget Consultation for year 2024/25 is available to view online and that there is an option to complete an online survey.
- 151.2 To note correspondence from the Northern Neighbourhood Policing regarding the hosting of police surgeries in Glington and Castor Ward.

23.152 NEXT MEETING: To confirm date of the next Council meeting as Wednesday 10th January 2023.

Abbreviations used in this Agenda:

PCC – Peterborough City Council

Schedule of Receipts and Payments (23.149.1)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 22.69.1), as a statutory obligation, as an already approved payment or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts:

- b) Burial fees: Memorial (new), £120.00
- c) Northborough Community Association: Cleaning contract (October 2023), £416.80
- d) Burial fees: Two Memorials (new), £240.00

Payments:

- e) Nest Pensions (October 2023), £83.51 (direct debit)*
- f) AM Kreative Media: Christmas flyer delivery, £21.60 incl VAT (Minute 23.135.2)*
- g) Beebys: Contracted Grounds Maintenance (October 2023), £1855.72 incl VAT*
- h) Nunton Christmas Trees: Christmas tree, £340.00*
- i) ICCM: Sexton Duties Training Course for Clerk and Chair of the Burials Committee, £240.00 incl VAT*
- j) ICCM: Exclusive Rights of Burial Training Course for Clerk and Chair of the Burials Committee, £240.00 incl VAT*
- k) HMRC: PAYE (6th October – 5th November 2023), £80.20*

- l) Staff Salary: Adjustment (October 2023), £306.97*
- m) Lloyds Bank Plc: Monthly debit card fee (October 2023), £12.00 (autocard)*
- n) HP Instant Ink: Printer ink subscription (October 2023), £9.99 incl VAT*
- o) Staff Salary: Basic (November 2023), £1568.62*
- p) Nest Pensions (November 2023), £102.66 (direct debit)*
- q) Biffa Waste Cemetery Waste Collection (October 2023), £51.19 incl VAT (direct debit)*
- r) Graytones Printers: Christmas flyer printing, £96.00 incl VAT
- s) Beebys: Contracted Grounds Maintenance (November 2023), £1855.72 incl VAT
- t) Biffa Waste Cemetery Waste Collection (November 2023), £51.19 incl VAT (direct debit)
- u) HP Instant Ink: Printer ink subscription (November 2023), £9.99 incl VAT
- v) Staff Salary: Adjustment (November 2023), £514.52
- w) Nest Pensions (November 2023 adjustment), £3.55 (direct debit)
- x) HMRC: PAYE (6th November – 5th December 2023), £193.91