

Northborough Parish Council

Village Hall, Cromwell Close, Northborough, Peterborough, PE6 9DP

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To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 9th August 2023** starting at **7.00pm**, at Northborough Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA

ATTENDANCE

PUBLIC FORUM

Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

23.89 APOLOGIES FOR ABSENCE: To receive and approve apologies for absence.

23.90 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 12th July 2023.

23.91 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS.

91.1 Lesley Newitt, the new Landlady of The Pack Horse Public House.

91.2 Peg Torrance, Representative of Deepings and Glinton Patient Participation Group.

23.92 COUNCILLOR VACANCIES: To consider any applications received for co-option of up to two councillors.

23.93 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.

23.94 GOVERNANCE:

94.1 To note that Richard Harding & Son is no longer able to carry out the grass cutting contracts due to unforeseen circumstances.

94.2 Purchases made by the Clerk under delegated powers:

a) Emergency interim cut of the Playing Field and Burial Grounds, in the sum of £350.00 plus VAT.

23.95 PLANNING:

95.1 To note Application 23/00136/FUL, Land At Giddons Drove Track, Peakirk Road: Use of existing agricultural site to allow radio-controlled model aircraft to take off and land has been approved.

95.2 To noted Application 23/00349/HHFUL, 76 Lincoln Road: Erection of a single-storey front extension, a single-storey side extension, a detached garage, a 1.2m boundary wall, and a 1.8m electric gate has been permitted.

95.3 To discuss "Issues and Options" Local Plan Consultation 2023.

23.96 VILLAGE AMENITIES AND MAINTENANCE:

96.1 To note the Pergolas are due to be installed in the Cemetery week commencing 21st August 2023.

96.2 To note S Harrison and Co has carried out an interim cut of the Playing Field and Burial Grounds.

96.3 To discuss landscape maintenance in the Village.

96.4 To review outstanding maintenance and projects.

- 96.5 To review outstanding Councillors' actions.
- 96.6 To agree wording for the plaque to commemorate the Coronation of Kings Charles III.

23.97 COMMUNITY AND EVENTS:

- 97.1 To consider NPC's contribution to the next edition of The Village Tribune.

23.98 FINANCE:

- 98.1 To consider quotations for materials and printing of the Village Information Boards.
- 98.2 To approve the budget for the purchase of a water butt, stand, down pipe and screening for the Cemetery.
- 98.3 To consider quotations for the Village Grass Cutting contracts:
 - a) Verges
 - b) Playing Field
 - c) Cemetery and Green Areas
- 98.4 To approve the attached Schedule of Receipts and Payments.
- 98.5 To note the financial reports for one month to 31st July 2023.

23.99 REPORTS FROM COUNCILLORS AND CLERK:

- 99.1 To receive reports from Councillors on actions outstanding.
- 99.2 To receive report from Clerk on items not covered elsewhere on the agenda.
- 99.3 External meetings, conferences, and training – to note upcoming dates and receive reports.
 - a) Cllr Dadge: Northborough Community Association

23.100 CORRESPONDANCE RECEIVED:

- 100.1 From a resident regarding anti-social behaviour in the Village Hall Car Park and a query about the gate.

23.101 NEXT MEETING: To confirm date of the next Council meeting as Wednesday 11th October 2023.

Abbreviations used in this Agenda:

NPC – Northborough Parish Council

Schedule of Receipts and Payments (23.98.4)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 22.69.1), as a statutory obligation, or under delegated powers with the relevant Minute shown against the item. No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts:

- a) Northborough Community Association: Cleaning contract (July 2023), £451.50
- b) Burial fees: memorial, £120.00
- c) Burial fees: ashes scattering, £50.00
- d) Burial fees: memorial (additional inscription), £90.00

Payments:

- e) HP Instant Ink: Printer ink subscription (July 2023), £15.99 inc VAT (autocard)*
- f) Lloyds Bank Plc: Monthly debit card fee (July 2023), £3.00 (autocard)*
- g) Staff Salary: Basic (July 2023), £1543.41*
- h) Nest Pensions (July 2023), £66.80*
- i) HMRC: PAYE (6th July – 5th August 2023, adjusted), £97.51
- j) Staff salary: Adjustment (July 2023), £65.43
- k) S Harrison & Co: Interim cut to the Playing Field and Burial Grounds, £420.00 incl VAT
- l) Biffa: Cemetery Waste Management (July 2023), £51.18 incl VAT