

Northborough Parish Council

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Northborough Village Hall, Cromwell Close, Northborough, PE6 9DP

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Minutes of an Extra-Ordinary Meeting of Northborough Parish Council held on Wednesday 30th August 2023 starting at 7.00pm, at Northborough Village Hall.

MEMBERS PRESENT: Councillors John Dadge (Chair), Malcolm Spinks (Vice-Chair), Tracy Thomas, Graham Fowkes, Mark Malcolm, Robert Chiva and Stephen Parker-Brown.

IN ATTENDANCE: Clerk, Elinor Beesley

PUBLIC FORUM: None present.

23.102 **APOLOGIES FOR ABSENCE:** None received.

23.103 **MINUTES OF THE PREVIOUS MEETING**, held on Wednesday 9th August 2023, were approved, and signed as a true record by the Chair.

23.104 **COUNCILLOR VACANCIES:** No applications received.

23.105 **DECLARATIONS OF INTEREST:** None received.

23.106 **GOVERNANCE:**

106.1 Members noted purchases made by the Clerk under delegate powers:

a) Emergency interim cut of Church View Green Area, in the sum of £225.00.

23.107 **PLANNING:**

107.1 No applications received.

23.108 **VILLAGE AMENITIES AND MAINTENANCE:**

108.1 Members discussed the installation of the Village Information Boards. Cllr Fowkes reported that more investigation is needed in order for the final signs to be produced. **ACTION – Cllr Fowkes** to produce temporary ones in time for the Sealed Knot event. It was agreed that the initial locations will be the Manor House, St Andrews Church and Paradise Lane.

108.2 Members reviewed outstanding maintenance and projects:

- a) Cemetery pergolas: the first one has been installed, with installation of the second one due to be week completed commencing 4th September 2023.
- b) PCC has maintained the path between Church View and the School after the issue was raised via Fix My Street.
- c) Old Lincoln Road Verges: PCC believe the verges are part of Northborough Parish and are in talks with Aragon about including the verges to their contract.

23.109 **COMMUNITY AND EVENTS:** None at date publication.

23.110 **FINANCE:**

110.1 *To approve the quotations for the supply and installation of the Village Information Boards:* postponed until October's Meeting.

110.2 Members approved the purchase of ten bags of Post Mix in the sum of £75.00 incl VAT for the installation of the posts on the verge in Church Street.

110.3 Members considered quotations for the Village Grounds Maintenance contracts, and it was **resolved** to accept the tender from Beebys Limited in the sum of £18,557.10 plus VAT for an initial period of twelve months for the following contracts:

- a) Verges
- b) Playing Field

- c) Burial Grounds and Green Areas

23.111 REPORTS FROM COUNCILLORS AND CLERK:

111.1 Reports from Councillors on actions outstanding and items not covered elsewhere on the Agenda.

- a) Cllr Parker-Brown reported that the watering can has been removed from the Cemetery. **ACTION – Clerk** to order two new watering cans within a budget in the sum of £16.00 incl VAT, under delegated powers.
- b) Cllr Parker-Brown and Cllr Thomas reported on the Northern Neighbourhoods Police Engagement Visit. Overall, it was a positive meeting and approximately 10-15 residents attended. The main issues discussed were:
 - i. Parking on corners including outside the Village shop: the attending PCOs advised this issue could be reported to PCC to ask if double yellow lines could be installed.
 - ii. Parking outside of the school: the attending PCOs advised that PCC could be contacted to ask for traffic wardens to attend.
 - iii. Speeding down Peakirk Road was brought up by the Chair of Deeping Gate Parish Council.
 - iv. Speeding down Church Street.
 - v. Anti-Social Behaviour: the attending PCOs advised that the best way to tackle this issue is to report it to the police.
- c) Cllr Thomas reminded the Council of the Sealed Knot event in the Village on Saturday 23rd and Sunday 24th September 2023.
- d) Cllr Dadge reminded the Council that the next John Clare Countryside Cluster meeting is on 1st September 2023: Cllr Chiva and Cllr Parker-Brown confirmed they will be attending to represent NPC. Members discussed the new Heras fencing around the school and the problem it could pose for the movement of wildlife which will be discussed at the meeting.
- e) Cllr Dadge reported he had received an invitation to the Institution of Rev Keir Thomas McNeill Dow as Vicar of Nine Bridges Benefice by Bishop John, the Acting Bishop of Peterborough at 3.00pm on 17th September 2023 at St Peter's Church, Maxey: Cllr Malcolm and Cllr Spinks confirmed they plan to attend.
- f) Cllr Dadge reported that the opening of the Packhorse Public House and the leaving event for the owners of the Village Shop both went well.
- g) Cllr Chiva reported that he has not been able to produce a Land Registry approved map of the Village Hall for the lease and one will need to be purchased. Cllr Chiva estimated that the cost of the map would be in the sum of £100.00 incl VAT.

111.2 Report from Clerk on items not covered elsewhere on the agenda.

- a) A PCC representative has been invited to attend the NPC meeting on 11th October 2023 to talk about PCC's Budget Simulator and to receive Councillors' comments.
- b) Following a request from a resident for the Village Hall Gate to be locked to discourage anti-social behaviour the Clerk has asked the Chair of the Village Hall. Members considered if a key could be added to the keys used by users of the Village Hall with the expectation that the gate is kept locked. **ACTION – Cllr Dadge** to follow up with the Village Hall Committee at the October meeting. NCA Members discussed installing signs to highlight the CCTV cameras that are in operation. **ACTION – Cllr Spinks** to bring the proposal to the Council meeting on 11th October 2023.
- c) Correspondence was received from a resident after the agenda was published reporting concern about vehicles speeding along Church Street: Members discussed organising a Speedwatch event. **ACTION – Clerk** to contact resident to ask if he would like to volunteer for Speedwatch and to explore if there are other residents would like to volunteer. **ACTION – Clerk** to arrange training if volunteers can be found.

23.112 **CORRESPONDANCE RECEIVED:** None received at date of publication.

23.113 **DATE OF THE NEXT MEETING** was confirmed as **Wednesday 11th October 2023.**

There being no further business the Meeting closed at 8.12pm.

Approved as a true record of the meeting: Chair, 11th October 2023

Abbreviations used in this Agenda:

NPC – Northborough Parish Council

PCC – Peterborough City Council

NCA – Northborough Community Association
