

To Members of the Committee:

You are summoned to a Meeting of the **Burials Committee**

to be held on **Monday 27th February 2023 at 6.30pm** (please note the earlier time than previously advertised), in the Cromwell Suite, Northborough Village Hall, PE6 9DP.



Elinor Beesley, Clerk

Committee Members:

Resident Margaret Sleet (Chair)
Councillor John Dadge
Councillor Malcolm Spinks
Councillor Brian Spriggs
Resident Steve Parker-Brown
Resident Jane Knott

Members of the public and media are welcome to attend.

AGENDA

ATTENDANCE and APOLOGIES FOR ABSENCE.

PUBLIC FORUM

Members of the public may comment on any further item on the agenda.

BC23.01 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, held on 24th October 2023.

BC23.02 TO CONSIDER APPLICATIONS received for membership of the Committee and to welcome new committee member Jane Knott.

BC23.03 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda.

BC23.04 CLERK'S REPORT:

- a. On recent burials activity.
- b. On electronic transfer of burial documents to Scribe.

BC23.05 GREEN BURIALS AREA:

- a. To note the area has been prepared and seeded with the help of PECT.
- b. To note that additional planting and erection of bird boxes is due to be completed before the end of February.
- c. The Committee thanks Mike Horne and Tony Hook from PECT for their assistance on this and on other projects in the village.
- d. To note the memorial bench donated by a local resident has been purchased and delivered and is due to be installed at the head of the footpath adjacent to the Green Burials Area in March.

BC23.06 MAINTENANCE WORKS:

- a. To note the plaque commemorating Elizabeth II's Jubilee is due to be delivered and

installed on the cemetery wall once the quote has been accepted by NPC.

- b. To note the plaque commemorating the reign of Elizabeth II is outstanding and the quotes for the plaque and installation will be considered at NPC's March meeting.
- c. To decide on the positions of the commemorative plaques (BC23.06.a and BC23.06.b) on the cemetery wall.
- d. To consider the purchase of a plaque to commemorate King Charles III's Coronation and its position on the cemetery wall.
- e. To note NPC has obtained quotes for the supply and fit of new oak gates to replace the existing ones which were considered beyond economic repair and to note that a company has been instructed with completion of supply and fit expected within 3 months.
- f. To note work has been completed to install plot marker stones in the ashes area.

BC23.07 To identify any additional maintenance or administration requirements.

BC23.08 FINANCE:

- a. To note that because of the support given to the Green Burial Area project by external bodies, the works undertaken thus far have been achieved at a significantly reduced cost to the budgeted expenditure.
- b. To note the financial position against budget for burial grounds to end of January 2023.
- c. To agree any recommendations for expenditure to be taken to full Council.

BC23.09 NEXT MEETING: To confirm date of next meeting, Monday 26th June 2023.

Abbreviations used in this Agenda:

NPC – Northborough Parish Council

PECT – Peterborough Environment City Trust