

To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 11th January 2023** starting at **7.00pm**, at Northborough Village Hall, Cromwell Close, Northborough PE6 9DP. Please note this an earlier date than the one originally published.

Members of the public and media representatives are welcome to attend.



Elinor Beesley, Clerk

AGENDA

ATTENDANCE and APOLOGIES FOR ABSENCE

PUBLIC FORUM

Members of the public are invited to comment at this point on any item on the Agenda; standing orders permit 15 minutes in total for this item.

23.01 TO CONFIRM MINUTES OF PREVIOUS MEETING, HELD ON Wednesday, 7th December 2022.

23.02 COUNCILLORS VACANCIES: To consider any applications received for co-option of up to two councillors.

23.03 DECLARATIONS OF INTEREST: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests.

23.04 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS.

23.05 GOVERNANCE

05.1 To note purchase made under delegated powers:

- a) Councillor training, £75.00
- b) Shrubs (Green Burial area, Cllr Dadge expenses), £59.92
- c) Food and drink (Christmas light switch, Cllr Dadge expenses) £100.98
- d) Lloyds Bank PLC, £278.52

23.06 PLANNING, to consider planning applications: None at the date of publication.

23.07 FINANCE:

- 07.1 To note the Finance report for period ending 31st December 2022.
- 07.2 To approve receipts and payments according to the attached schedule.

23.08 REPORTS FROM COUNCILLORS AND CLERK

- 08.1 Reports from councillors on actions outstanding.
- 08.2 Report from Clerk on items not covered elsewhere on the agenda.
- 08.3 External meetings, conferences and training – to note upcoming dates and receive reports

23.09 CORRESPONDANCE RECEIEVED:

- 09.1 To consider a request from a Ukrainian family seeking assistance in finding new host family after

their initial 6 month stay ends.

23.10 NEXT MEETING: To confirm date of the next Council meeting, Wednesday 8th February 2023.

Schedule of Receipts and Payments (22.146.2)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 22.69.1), as a statutory obligation, or under delegated powers with the relevant Minute shown against the item.

No VAT is charged against receipts. Any VAT included in payments is reclaimed annually at year end. Where no VAT indicated, it was not charged by the supplier.

Receipts:

- a) J G Cross: Memorial fee, £120.00
- b) PE FU SE Ltd, £300.00
- c) PE FU SE Ltd, £275.00
- d) J G Cross: Memorial fee, £120.00
- e) R Sutton: Memorial bench, £733.16
- f) Northborough Community Association: Cleaning contract, £411.63

Payments:

- g) CAPALC: Councillor training, £75.00*
- h) John Dadge: reimbursement for shrubs for Green Burial area, £59.92*
- i) John Dadge: reimbursement for Christmas light switch on food and drink , £100.98 inc VAT*
- j) Lloyds Bank PLC: credit card, £278.52 Direct debit*
- k) Staff Basic Pay for December 2022, £1509.76 (paid by standing order)*
- l) Richard Harding: Contracted grounds maintenance and grass cutting December 2022, £982.50
- m) Richard Harding Additional contract cost for change to rebated diesel December 2022, £100.00
- n) Biffa Waste Management Ltd: November 2022, £44.90 inc VAT (direct debit)*
- o) Biffa Waste Management Ltd: December 2022, £44.90 inc VAT (direct debit)
- p) Staff salary adjustment: December, £TBC
- q) ACR Computers: IT Security software, £TBC