

To Members of the Committee:

You are **summoned to a Meeting of the Burials Committee**
to be held on **Monday 28th February 2022 at 7.30pm**
in the Cromwell Suite, Northborough Village Hall, PE6 9DP



Catherine Franks, Clerk

Committee Members:

Resident Margaret Sleet (Chair)
Councillor John Dadge
Councillor Malcolm Spinks
Councillor Brian Spriggs

Members of the public and media are invited and should email the Clerk in advance if they wish to speak.
Please observe current government guidelines on Covid-19. Numbers may be restricted.

AGENDA

- BC22.1 To note attendance and apologies for absence.
- BC22.2 Public forum: members of the public may comment on any further item on the agenda.
- BC22.3 To confirm Minutes of the previous meeting, held on Monday 27th September 2021.
- BC22.4 To consider any application received for one vacancy on the Committee.
- BC22.5 Clerk's report on recent burials activity.
- BC22.6 To consider proposals for allocating additional cremated remains capacity.
- BC22.7 Outstanding works, to receive updates on progress:
 - a. Cemetery footpath refurbishment;
 - b. Headstone safety work;
 - c. Cemetery gates;
 - d. Transfer of administrative records to electronic format;
 - e. Update of burial registers.
- BC22.8 To identify any additional maintenance or administration requirements.
- BC22.9 Budget and expenditure:
 - a. To note current balance of accounts against budget for the burial grounds for 2021/22 and budget set by the council for 2022/23 (verbal report by the Clerk).
 - b. To agree any recommendations for expenditure, to be made to Council.
- BC22.10 Date of next meeting, Monday 27th June 2022.