

To All Members of the Council:

You are hereby summoned to attend a **Meeting of Northborough Parish Council** to be held on **Wednesday 12th January 2022** starting at **7.00pm**, at Northborough Village Hall, Cromwell Close, Northborough PE6 9DP.

Members of the public and media representatives are welcome to attend. Please wear a face mask and observe Government guidelines on hygiene and social distancing. Numbers may be restricted.



Catherine Franks, Clerk

AGENDA

22.01 TO NOTE ATTENDANCE and APOLOGIES FOR ABSENCE

22.02 PUBLIC FORUM

Members of the public to comment on any item on the Agenda; standing orders permit 15 minutes total

22.03 DECLARATIONS: To receive declarations of interest in items on the agenda and to grant any written requests for dispensations for disclosable pecuniary interests

22.04 TO CONFIRM MINUTES OF THE PREVIOUS MEETING, held on 8th December 2021

22.05 COUNCILLOR VACANCIES: To consider any applications received, for two vacancies open to co-option.

22.06 TO RECEIVE REPORTS FROM WARD COUNCILLORS or OTHER INVITED SPEAKERS

22.07 PLANNING, to consider planning application(s):
None received at time of publication.

22.08 GOVERNANCE:

08.1 To note purchase(s) made under Delegated Powers between meetings:

- a) Topping up of graves, £200.00.
- b) Donation to charity for disposal of Christmas tree: £20.00.

08.2 To note permission given to Amo La Pizza to trade on 26th February.

22.09 VILLAGE AMENITIES and MAINTENANCE:

09.1 Burial Grounds: To receive a verbal update on progress with cemetery footpath refurbishment.

09.2 Playing field: To receive an update on repairs to play/gym equipment.

09.3 Village Hall and Car Park: To receive an update on review of the Village Hall lease.

22.10 COMMUNITY, COMMUNICATION and EVENTS:

10.1 To consider an application for grant funding from 1st Northborough Guides.

22.11 FINANCE:

11.1 To note and sign the finance report for period ended 31st December 2021.

11.2 To approve payment for cemetery waste disposal (Biffa) by direct debit.

11.3 To approve receipts and payments according to the attached schedule.

22.12 REPORTS FROM COUNCILLORS AND CLERK:

12.1 To receive a verbal report from the Clerk.

12.2 Reports from councillors on portfolio of responsibilities and actions outstanding.

12.3 External meetings, conferences and training – to note upcoming dates and receive reports:

- a) Cambridgeshire County Council conference – 14th January, online.
- b) Welland Footbridge meeting - 15th January.
- c) Peterborough Parish Forum (CAPALC) – 21st January, online

22.13 CORRESPONDENCE RECEIVED:

13.1 Email enquiring about policy on council housing. Referred to PCC.

13.2 Query about possible use of the playing field for a dog show. Guidance provided.

13.3 Complaint relating to cemetery. Matter closed.

13.4 Request to promote Arthritis Action online groups. Posters added to noticeboards.

22.14 NEXT MEETING

To confirm date of the next Council meeting, Wednesday 9th February 2022

Abbreviations used in this Agenda:

CAPALC – Cambridgeshire & Peterborough Association of Local Councils

PCC – Peterborough City Council

Schedule of Receipts and Payments (22.11.3)

Items marked * were paid prior to the meeting as per the agreed regular payments list (Minute 21.69.2), as a statutory obligation, or under delegated powers, with the relevant Minute shown against the item.

Receipts:

- a) Northborough Community Association: cleaning contract, December 2021, £386.50

Payments:

- b) Staff Basic Pay for December 2021, £1,451.21 (paid by standing order)*
- c) Lloyds Bank plc: monthly debit card fee, December 2021, £3.00 (auto card)*
- d) HP Print: ink subscription for printer, December 2021, £9.99 (auto card)*
- e) Takepayments: monthly subscription for card receipts scheme, December 2021, £20.40 (direct debit)*
- f) Barclaycard: monthly card receipts scheme fee, December 2021, £5.81 (direct debit)*
- g) CloudNext Ltd: .gov.uk domain renewal, £132.00
- h) NEST: Employee/employer pension contribution December 2021, £51.78 (direct debit)*
- i) Staff Overtime less statutory deductions December 2021, £38.24
- j) Richard Harding: Contracted grounds maintenance and grass cutting, £982.50*
- k) Richard Harding: top-up graves, £200.00* (22.08.1.a)
- l) J G Cross: remedial work on memorials, £462.00 (20.141.1.b)
- m) Biffa Waste Management Ltd: cemetery waste, November & December 2021, £89.80
- n) Reimburse John Dadge: donation disposal of Christmas tree, £20.00* (22.08.1.b)